

PHILIPPINE DEPOSIT INSURANCE CORPORATION
28 Chino Rocas Ave., Makati City

2014 JAN 13 10:00 AM

PURCHASE ORDER

TO: CORNERSTEEL SYSTEMS CORPORATION
19th Flr. THE WORLD CENTRE 330
Sen. Gil Puyat Ave., Makati Ci
TEL: 867-83-01 to 28/Fax# 867-83-40
REMARKS:

P.O. No. : 13-0000669
Date : December 26, 2013
Ref. No. :
Dated :

Gentlemen :

Please supply us within 30 cd after receipt of this PO with the article/s listed below :

ITEM NO.	QTY.	UNIT	ARTICLE and DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1.00	lot	Supply and Installation of Systems Furniture for FDIC PAD Office (Please see attached specifications) Annex A	P 1,063,484.40	P 1,063,484.40
			T O T A L		P 1,063,484.40 =====
			Mode of Procurement: Public Bidding		
			Terms of Payment : Credit		
			Make/Origin : Philippines		

PR# : /GSD-13-0000994

With Budget Provision/Funds Available

GERONIMO V. AMBE
VICE PRESIDENT, OVP-CG

Approved By :

NINA NOREEN A. JACINTO
VICE PRESIDENT, OVP-ASG

Authorized Approving Officer

This Purchase Order together with all its terms and conditions, is hereby accepted by us with the warranty that we have not given nor do we intend to give any amount of money or gift in any form whatsoever to any official or employee of the PDIC for the purpose of securing this order or having the payment hereof expediated. We hereby declare it to be known to and accepted by us that any violation of this warranty shall constitute sufficient ground for the PDIC to revoke this order and cause us to be excluded from any further dealing with the Corporation.

We further declare it to be known to and accepted by us, that failure to accept delivery of the article/s covered by this order within the period specified herein shall give the Corporation the right to cancel this order or make an open market purchase of the undelivered article/s for which we agree to reimburse the Corporation for all payments made by it in excess of the unit price quoted herein for the said undelivered article/s.

Date

(Supplier/Contractor)

(PLEASE SEE INSTRUCTION AND ADDITIONAL REQUIREMENTS AT THE BACK HEREOF)

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INSTRUCTION

1. The triplicate copy of this Purchase Order duly assigned by the supplier shall be returned to the Procurement, Property Management and Records Department (PPMRD), Philippine Deposit Insurance Corporation within three (3) days from supplier's receipt hereof. Non-compliance of the instruction shall be construed by the Corporation as non-acceptance of this Purchase Order of which may cause its cancellation by the Corporation.
2. Unless otherwise indicated in this Purchase Order, all articles shall be delivered to the Procurement, Property Management and Records Department (PPMRD), Philippine Deposit Insurance Corporation located at PDIC Bldg., 2228 Chino Roces Ave., Makati City.
3. The original copy of this Purchase Order and one (1) copy of the supplier's invoice(s), bill(s), and/or delivery receipt(s) indicating the Philippine Deposit Insurance Corporation as buyer, shall be submitted to the Procurement, Property Management and Records Department (PPMRD), upon the delivery of the article(s).
4. All invoices, bills, and/or delivery receipts shall indicate the P.O. Ref. No. and PR No., as shown in this Purchase Order.
5. In all cases involving an amount over P100.00, the Taxpayer's Certificate shall be attached to the pertinent invoice(s), and/or bill(s). In case the corresponding tax has already been paid, the number, date, amount and place of issue of the official receipt covering the payment of such tax should be indicated in the Taxpayer's Certificate.
6. The supplier/importer of equipment supplied/sold shall attach to this P.O. tax receipt from the Bureau of Customs or the Bureau of Internal Revenue which constitutes proof of payment of the taxes, duties and other charges.
7. Upon failure of supplier/contractor to make delivery when due as specified in this P.O., PDIC shall impose penalty of 1/10 of 1% for each day of delay of the total value of the unfilled portion.
8. All purchase shall be subject to inspection. Items that are not in accordance with specifications shall be rejected/returned and/or replaced.

ADDITIONAL REQUIREMENTS

The requirements marked (X) below is a prerequisite to the payment of your invoice and, may be submitted to this office at any time after delivery of the corresponding article(s).

1. Sworn Statement declaring, among other things, that you are a Filipino Citizen, otherwise, a Corporation or Association of at least 60% of the capital which is owned by Filipino Citizens, indicating therein the Certificates of Registration, number of your establishment and date of its issuance.
2. Copy of Government Price List as manufacturer or established Licensed Distributor of the item(s) to be supplied duly approved by the Office of the President, Malacañang, pursuant to its Memorandum Order dated August 24, 1967.

2	<p>Mobile pedestal: -3 drawers -Steel/metal sidings; powder coated finish -with heavy duty hard plastic wheel casters</p> <p><u>PAD OFFICE/WORK AREA:</u> <u>8 work stations for staff & 3 workstations for officers (inclusive of manager's workstation)</u></p> <p><u>OFFICER'S WORKSTATIONS</u> Full fabric partition on aluminum frames:</p>
4	-1500mm (height) x 1500mm (width)
2	-1500mm (height) x 1200mm (width) (provide necessary brackets/connectors)
	Tables/Worktops:
3	-1500mm (width) x 700mm (depth)
3	-1200mm (width) x 450mm (depth) -High pressure woodgrain laminate top
3	Chairs: -High back swivel chair with armrest -Fabric upholstered -Gas lift seat height adjustment -Tilting function -with heavy duty hard plastic wheel casters
3	Mobile pedestal: -3 drawers -Steel/metal sidings; powder coated finish -with heavy duty hard plastic wheel casters
3	Visitor's chair: -Low back chair with armrest -Fabric upholstered -Sled base
	<u>STAFF WORKSTATIONS</u> Full fabric partition on aluminum frames:
9	-1200mm (height) x 1200mm (width)
15	-1200mm (height) x 600mm (width)
7	-1200mm (height) x 1000mm (width) (provide necessary brackets/connectors)
8	Worktops: -1200mm (width) x 600mm (depth) -High pressure woodgrain laminate top
8	Chairs: -Low back swivel chair with armrest -Fabric upholstered -Gas lift seat height adjustment -Tilting function -with heavy duty hard plastic wheel casters
8	Mobile pedestal: -3 drawers -Steel/metal sidings; powder coated finish -with heavy duty hard plastic wheel casters
	<u>PAD MANPOWER POOL:</u> <u>10 workstations with 2 staff per workstation (shared)</u> <u>& 2 workstations with 1 staff per workstation</u> <u>total of 22 workstations</u>

QTY.	PARTICULARS
1 Lot	<p>Supply & Installation of Systems Furniture for the Public Assistance Department located at the 6th floor Herrera wing, SSS Makati Building, 6782 Ayala Ave. cor. V.A. Rufino Street, Makati City</p> <p>1. SCOPE OF SERVICES:</p> <p>a. Supply and Installation of systems furniture for Public Assistance Department (PAD) based on the approved layout and specifications (Annex A).</p> <p>b. Submission of color/material samples or swatches for approval by the concerned department/s.</p> <p>c. On-site inspection to validate the actual measurements of the areas where the systems furniture will be installed.</p> <p>d. Coordination with officers/personnel of the Public Assistance Department (PAD) and General Services Department (GSD) in charge of the project relative to the schedule of delivery/actual installation of the systems furniture and other related matters.</p> <p>2. SPECIFICATIONS:</p> <p><u>PAD CALL & EMAIL CENTER:</u> <u>16 workstations with 1 staff per workstation</u> <u>& 2 workstations with 2 staff per workstation</u> <u>(shared) total of 20 workstations</u></p> <p><u>Cluster of 16 workstations (1 staff per workstation):</u> Full fabric partition on aluminum frames:</p> <p>12 -1200mm (height) x 850mm (width)</p> <p>20 -1200mm (height) x 600mm (width) (provide necessary brackets/connectors)</p> <p>16 Worktops: -850mm (width) x 600mm (depth) -High pressure woodgrain laminate top</p> <p>16 Chairs: -Low back swivel chair with armrest -Fabric upholstered -Gas lift seat height adjustment -Tilting function -with heavy duty hard plastic wheel casters</p> <p>16 Mobile pedestal: -3 drawers -Steel/metal sidings; powder coated finish -with heavy duty hard plastic wheel casters</p> <p><u>Cluster of 2 workstations (2 staff per workstation):</u> Full fabric partition on aluminum frames:</p> <p>2 -1200mm (height) x 1500mm (width)</p> <p>3 -1200mm (height) x 600mm (width) (provide necessary brackets/connectors)</p> <p>Worktops:</p> <p>2 -1500mm (width) x 600mm (depth) -High pressure woodgrain laminate top</p> <p>2 Chairs: -Low back swivel chair with armrest -Fabric upholstered -Gas lift seat height adjustment -Tilting function -with heavy duty hard plastic wheel casters</p>

Cluster of 10 workstations:

Full fabric partition on aluminum frames:

- 8 -1200mm (height) x 1500mm (width)
- 15 -1200mm (height) x 600mm (width)
(provide necessary brackets/connectors)

10 Worktops:

- 1500mm (width) x 600mm (depth)
- High pressure woodgrain laminate top

20 Chairs:

- Low back swivel chair with armrest
- Fabric upholstered
- Gas lift seat height adjustment
- Tilting function
- with heavy duty hard plastic wheel casters

20 Mobile pedestal:

- 3 drawers
- Steel/metal sidings; powder coated finish
- with heavy duty hard plastic wheel casters

2 individual workstations:

- 1 -1200mm (height) x 1200mm (width)
- 3 -1200mm (height) x 600mm (width)
- 1 -1200mm (height) x 1000mm (width)
(provide necessary brackets/connectors)

Worktops:

- 1 -1200mm (width) x 600mm (depth)
- 1 -1000mm (width) x 600mm (depth)
- High pressure woodgrain laminate top

2 Chairs:

- Low back swivel chair with armrest
- Fabric upholstered
- Gas lift seat height adjustment
- Tilting function
- with heavy duty hard plastic wheel casters

2 Mobile pedestal:

- 3 drawers
- Steel/metal sidings; powder coated finish
- with heavy duty hard plastic wheel casters

3. MODE OF PROCUREMENT: Public Bidding

4. TERMS AND CONDITIONS:

- 4.1. Full payment (100%) __ days upon receipt of S.I.
- 4.2. Delivery: __ weeks upon receipt of Purchase Order
- 4.3. Warranty: __ year/s warranty against factory defects
- 4.4. Performance Security
To be posted upon receipt of Purchase Order to guarantee the faithful performance by the Contractor of its obligations under the Purchase Order in the form of cash, manager's check, cashier's check, irrevocable L/C, surety bond callable on demand in accordance with the following schedule:

Form of Security	Minimum Amount in % of Total Contract Price
1. Cash, certificate check, manager's check, cashier's check, bank draft or irrevocable letter of credit	Five percent (5%)
2. Bank guarantee issued and confirmed by a reputable commercial bank	Ten percent (10%)
3. Surety Bond callable on demand.	Thirty percent (30%)

4.5. Liquidated Damages

In the event that the Contractor fails to satisfactorily submit the deliverables as mentioned in 3.2 of this Purchase Order within the specified delivery schedules, the Contractor shall be liable for damages for the delay and shall pay PDIC liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of 1% of the contract amount for every day of delay until such deliverables are submitted and accepted by PDIC.

PDIC need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the Contractor, or collect the same from the performance security posted by the Contractor whichever is convenient to PDIC. In no case shall the total sum of liquidated damages exceed fifteen (15%) of the total contract price, in which event PDIC shall automatically terminate the Purchase Order and impose appropriate sanctions over and above the liquidated damages to be paid.

4.6 Non-Waiver of Rights

The failure of PDIC to insist upon the strict performance of any of the terms, conditions and covenants hereof shall not be deemed a relinquishment or waiver of any right or remedy that PDIC may have nor shall be construed as a waiver of any subsequent breach of default of the terms, conditions and covenants hereof, which in turn, shall continue to be in full force and effect. No waiver by PDIC of any of its rights under this Purchase Order shall be deemed to have been made unless expressed in writing and signed by PDIC.

4.7 Violation of Terms and Conditions

In case of violation by the contractor of any of the terms and conditions of this Purchase Order, the PDIC may terminate this Purchase Order by giving written notice to the contractor at least five (5) days before the intended date of termination, which termination shall be effective upon receipt of the notice by the contractor; Provided, however, that the termination shall be without prejudice to the settlement of any obligation or claim for damages, loss or injury which the PDIC may have against the contractor; Provided, further, that failure on the part of the PDIC to enforce any of the provisions of this Purchase Order shall not be considered as waiver of any of its rights.