

**BIDDING FOR THE PROCUREMENT OF SOFTWARE MAINTENANCE OF SAP SOFTWARE
FOR THE INTEGRATED FINANCIAL SYSTEM (IFS)**

BID BULLETIN NO. 1

This is to notify bidders of the clarification in the Instructions to Bidders (ITB)-BID Form No. 6 as discussed during the pre-bid conference conducted on January 30, 2015 at the ASG Conference Room, 6th Floor, SSS Building, Ayala Avenue corner V. A. Rufino St., Makati City.

1. Clarification on item I.a.

- I. SAP Software Maintenance includes:
 - a. 1 unit Enterprise Foundation Package including 5 licenses

2. Additional consideration for evaluating the winning bidder

Please refer to the attached revised **Bid Form No. 6**

Other provisions not affected shall remain valid and subsisting.

BIDS AND AWARDS COMMITTEE

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**FINANCIAL PROPOSAL
SCHEDULE OF FEES AND CHARGES**

Particulars	Amount
I. SAP Software Maintenance includes:	
a. 1 unit Enterprise Foundation Package including - 5 licenses	
b. SAP Treasury and Risk Management, Public Sector - 2 licenses	
c. SAP Application Developer User - 3 licenses	
d. SAP Application Professional Users - 37 licenses	
e. SAP Application Limited Professional Users - 4 licenses	
f. Regular SLA Man-days (please refer to TOR item 4.b.)	
I. Total SAP Software Maintenance Service Cost	PhP
II. Man-day Costing for each man-day of Service Level Agreement in excess of the 16 man-days	PhP

TERMS AND CONDITIONS:

1. The Software Maintenance Cost to be awarded shall be based on the amount indicated in item I. Total SAP Software Maintenance Service Cost. Quotations (Item I) exceeding the Approved Budget Cost (ABC) shall be considered non-complying.
2. The bid proposal shall be evaluated in accordance to the following criteria:

Criteria	Weight (a)	Points (b)	Weighted Points (a x b)
I. SAP Software Maintenance Service Cost	0.8		
II. Man-day Costing for each man-day of Service Level Agreement in excess of the 16 man-days	0.2		
TOTAL Weighted Points (I + II)			

- i. Bidder with lowest quotation in item I. shall get 10 points, the second lowest quotation shall get 9 points, the third lowest 8 points and so on.
- ii. Bidder with lowest quotation in item II. shall get 10 points, the second lowest quotation shall get 9 points, the third lowest 8 points and so on.

- iii. The Weighted Points shall be determined by multiplying the set Weight in column (a) and the given points in column (b).
 - iv. Bidder with the highest Total Weighted Points shall be declared as the bidder with the Lowest Calculated Bid.
3. The bidder warrants the quotations for the cost of man-day indicated in item II. Said quotation shall be PDIC's basis in setting the cost of each man-day in excess of the 16 man-day specified in the TOR which PDIC may opt to avail and only in cases when there are revisions that are not within the competence of Systems Development Department of PDIC.
4. All cost specified herein shall be inclusive of all applicable taxes

NAME OF BIDDER : _____
NAME & SIGNATURE OF AUTHORIZED REPRESENTATIVE : _____
POSITION : _____