

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Philippine Deposit Insurance Corporation
 Region: NCR
 Address: PDIC 2228 Ciriaco Roces Avenue,
Makati City

Agency Code/UACS: 35 023
 Organization Type: GOCC

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: PETER NOEL P. HERRERA
 Position: VP, ASG
 E-mail: pherrera@pdic.gov.ph
 Telephone/Mobile Nos: 8941-1000

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	285	285	285	855	43,117.65	285	285	285	855	43,117.65	285	285	285	855	43,117.65	285	285	317	887	44,731.41	3452	50.43	174,084.36
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	357.09	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	2	1	1	4	140.64	1	1	1	3	105.48	1	1	1	3	105.48	1	1	1	3	105.48	13	35.16	457.08
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	2	2	2	6	218.16	2	2	1	5	181.80	1	1	1	3	109.08	1	1	1	3	109.08	17	36.36	618.12
5	60121534-ER-P01	ERASER, plastic/rubber	piece	10	10	10	30	247.80	10	9	9	28	231.28	9	9	9	27	223.02	9	9	9	27	223.02	112	8.26	925.12
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	158	158	158	474	27,112.80	158	158	158	474	27,112.80	158	159	160	477	27,284.40	160	160	160	480	27,456.00	1905	57.20	108,966.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	190	190	190	570	32,604.00	190	190	190	570	32,604.00	190	190	190	570	32,604.00	190	190	193	573	32,775.60	2283	57.20	130,587.60
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	40	40	40	120	6,864.00	40	40	40	120	6,864.00	40	40	40	120	6,864.00	40	40	36	116	6,635.20	476	57.20	27,227.20
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DD-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Q1				Q2				Q3				Q4														
			JAN	FEB	MAR	Q1 AMOUNT	APR	MAY	JUNE	Q2 AMOUNT	JULY	AUG	SEPT	Q3 AMOUNT	OCT	NOV	DEC	Q4 AMOUNT											
BATTERIES AND CELLS AND ACCESSORIES																													
18	2611702-BT-A02	BATTERY, dry cell, size AA	pack	32	32	32	96	1,967.04	32	32	32	96	1,967.04	32	32	32	96	1,967.04	32	32	37	101	2,069.49	389	20.49	7,970.61			
19	2611702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.34	0.00			
CLEANING EQUIPMENT AND SUPPLIES																													
20	47131812-AF-A01	AIR FRESHENER	can	3	0	0	3	261.93	3	0	0	3	261.93	3	0	0	3	261.93	3	0	0	3	261.93	12	87.31	1,047.72			
21	47131604-BR-S01	BROOM (Walls Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00			
22	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00			
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00			
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00			
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00			
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	1	0	0	1	54.08	1	0	0	1	54.08	1	0	0	1	54.08	1	0	0	1	54.08	4	54.08	216.32			
27	47131803-D5-A01	DISINFECTANT SPRAY	can	3	3	3	9	1,259.01	3	3	3	9	1,259.01	3	3	3	9	1,259.01	3	3	3	9	1,259.01	36	139.89	5,036.04			
28	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00			
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00			
30	47131830-FC-A01	FURNITURE CLEANER	can	2	2	2	6	848.34	2	2	2	6	848.34	2	2	2	6	848.34	2	2	2	6	848.34	24	141.39	3,393.36			
31	73101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00			
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00			
33	47131501-RG-C01	RAGS	kilo	1	1	1	3	208.41	1	1	1	3	208.41	1	1	1	3	208.41	1	1	1	3	208.41	12	69.47	833.64			
34	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00			
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	3	1	1	5	650.00	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	14	130.00	1,820.00			
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00			
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00			
38	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00			
COLOR COMPOUNDS AND DISPERSIONS																													
39	12171703-SI-P01	INK, for stamp pad	bottle	8	8	8	24	690.96	9	9	9	27	777.33	9	9	9	27	777.33	9	9	9	27	777.33	105	28.79	3,022.95			
CONSUMER ELECTRONICS																													
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	0	0	0	0	0.00	1	0	0	1	7,339.16	0	0	0	0	0.00	2	7,339.16	14,678.32			
FILMS																													
41	13111203-AC-F01	ACETATE	roll	1	0	0	1	1,243.84	0	0	0	0	0.00	1	0	0	1	1,243.84	0	0	0	0	0.00	2	1,243.84	2,487.68			
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00			
FIRE FIGHTING EQUIPMENT																													
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00			
FLAG OR ACCESSORIES																													
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00			
FURNITURE AND FURNISHINGS																													
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00			
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00			
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	3	0	0	3	4,680.00	2	0	0	2	3,120.00	2	0	0	2	3,120.00	2	0	0	2	3,120.00	9	1,560.00	14,040.00			
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00			
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00			
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	1	1	1	3	9,044.88	1	1	1	3	9,044.88	1	1	0	2	6,029.92	1	1	0	2	6,029.92	10	3,014.96	30,149.60			
54	43202010-FD-U04	FLASH DRIVE	piece	11	8	8	27	4,123.98	8	8	8	24	3,665.76	8	8	8	24	3,665.76	8	8	8	24	3,665.76	99	152.74	15,121.26			
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00			
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00			
57	43211708-MO-D02	COMPUTER MOUSE, Wireless	unit	1	0	0	1	161.92	1	0	0	1	161.92	0	0	0	0	0.00	0	0	0	0	0.00	2	161.92	323.84			
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00			
LIGHTING AND FIXTURES AND ACCESSORIES																													
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00			
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00			
MANUFACTURING COMPONENTS AND SUPPLIES																													
61	31201610-GL-J02	GLUE, all-purpose	bottle	3	0	0	3	186.42	3	0	0	3	186.42	3	0	0	3	186.42	0	0	0	0	0.00	9	62.14	559.26			
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	7	7	7	21	764.40	7	7	7	21	764.40	7	7	7	21	764.40	7	7	6	20	728.00	83	36.40	3,021.20			
63	31151804-SW-S01	STAPLE WIRE, standard	box	109	109	109	327	7,769.52	109	109	109	327	7,769.52	109	109	109	327	7,769.52	109	109	110	328	7,793.28	1309	23.76	31,101.84			
64	31201502-TA-E02	TAPE, electrical	roll	1	0	0	1	19.45	0	0	0	0	0.00	1	0	0	1	19.45	0	0	0	0	0.00	2	19.45	38.90			
65	31201503-TA-H01	TAPE, masking, 24mm	roll	52	52	52	156	8,686.08	52	52	52	156	8,686.08	52	52	52	156	8,686.08	52	52	48	152	8,463.36	620	55.68	34,521.60			
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	74	74	74	222	26,897.52	74	74	74	222	26,897.52	74	74	74	222	26,897.52	74	70	72	216	26,170.56	882	121.16	106,863.12			
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	142	142	142	426	9,525.36	142	142	142	426	9,525.36	142	142	142	426	9,525.36	142	142	147	431	9,637.16	1709	22.36	38,213.24			
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	196	196	196	588	10,395.84	196	196	196	588	10,395.84	196	196	196	588	10,395.84	196	196	196	588	10,395.84	2352	17.68	41,583.36			
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	50	50	50	150	3,385.50	50	50	50	150	3,385.50	50	50	50	150	3,385.50	50	50	35	135	3,046.95	585	22.57	13,203.45			
70	31151507-TW-P01	TVINE, plastic	roll	7	6	6	19	1,265.78	6	6	6	18	1,199.16	6	6	6	18	1,199.16	6	6	6	18	1,199.16	73	66.62	4,863.26			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																													
71	41111604-RU-P02	RULER, plastic, 450mm	piece	7	7	7	21	418.53	7	7	7	21	418.53	7	7	7	21	418.53	7	7	3	17	338.81	80	19.93	1,594.40			
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	2	0	0	2	32.74	2	0	0	2	32.74	2	0	0	2	32.74	1	0	0	1	16.37	7	16.37	114.59			
73	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00			
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	2	2	2	6	1,559.34	1	1	1	3	779.67	1	1	1	3	779.67	1	1	1	3	779.67	15	259.89	3,898.35			
75	44101807-CA-CD1	CALCULATOR, Compact	unit	2	2	2	6	1,414.62	2	2	2	6	1,414.62	2	2	2	6	1,414.62	2	2	2	6	1,414.62	24	235.77	5,658.48			
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00			
77	44122105-BF-CD1	CLIP, backfold, 19mm	box	56	56	56	168	1,572.48	56	56	56	168	1,572.48	56	56	56	168	1,572.48	57	60	60	177	1,656.72	681	9.36	6,374.16			
78	44122105-BF-CD2	CLIP, backfold, 25mm	box	40	40	40	120	1,872.00	40	40	40	120	1,872.00	40	40	40	120	1,872.00	40	50	52	142	2,215.20	502	15.60	7,831.20			
79	44122105-BF-CD3	CLIP, backfold, 32mm	box	38	38	38	114	3,793.92	38	38	38	114	3,793.92	38	38	38	114	3,793.92	38	38	39	115	3,827.20	457	33.28	15,208.96			
80	44122105-BF-CD4	CLIP, backfold, 50mm	box	32	32	32	96	5,790.72	32	32	32	96	5,790.72	32	32	32	96	5,790.72	32	34	34	100	6,032.00	388	60.32	23,404.16			
81	44121801-CT-R02	CORRECTION TAPE	piece	158	158	158	474	6,399.00	158	158	158	474	6,399.00	158	158	158	474	6,399.00	160	160	160	480	6,480.00	1902	13.50	25,677.00			
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	5	5	15	475.80	3	2	2	7	222.04	2	2	2	6	190.32	2	2	2	6	190.32	34	31.72	1,078.48			
83	44111515-OF-B01	DATA FILE BOX	piece	3	0	0	3	437.67	2	0	0	2	291.78	3	0	0	3	437.67	2	0	0	2	291.78	10	145.89	1,458.90			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the Year	Price	Total Amount for the Year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00
85	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00
86	44121506-EH-D01	ENVELOPE, Documentary, A4	box	10	8	8	26	21,577.92	10	8	8	26	21,577.92	8	8	8	24	19,918.08	8	8	8	24	19,918.08	100	829.92	82,992.00
87	44121506-EH-D02	ENVELOPE, Documentary, legal	box	9	9	9	27	28,554.66	9	9	9	27	28,554.66	9	9	9	27	28,554.66	9	9	9	27	28,554.66	108	1,057.58	114,218.64
88	44121506-EH-X01	ENVELOPE, Expanding, Kraft	box	10	10	10	30	28,198.50	10	10	10	30	28,198.50	10	10	10	30	28,198.50	10	10	10	30	28,198.50	120	939.95	112,794.00
89	44121506-EH-X02	ENVELOPE, Expanding, Plastic	piece	15	10	10	35	1,067.15	10	10	10	30	914.70	10	10	10	30	914.70	10	10	10	30	914.70	125	30.49	3,811.25
90	44121506-EH-H02	ENVELOPE, Mailing	box	2	2	2	6	2,595.12	2	2	2	6	2,595.12	2	2	2	6	2,595.12	2	2	1	5	2,162.60	23	432.52	9,947.96
91	44121504-EH-W02	ENVELOPE, Mailing, with window	box	5	5	5	15	7,690.80	5	5	5	15	7,690.80	5	5	5	15	7,690.80	5	5	5	15	7,690.80	60	512.72	30,763.20
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	16	10	10	36	521.28	10	10	10	30	434.40	10	10	10	30	434.40	10	10	10	30	434.40	126	34.48	4,324.48
93	44122118-FA-P01	FASTENER	box	100	100	100	300	28,392.00	100	100	100	300	28,392.00	100	100	100	300	28,392.00	100	100	94	294	27,824.16	1194	94.64	113,000.16
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	2	2	2	6	541.20	1	1	1	3	270.60	2	2	2	6	541.20	1	1	1	3	270.60	18	90.20	1,623.60
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	35	35	33	103	1,146.39	32	32	32	96	1,068.48	32	32	32	96	1,068.48	32	32	32	96	1,068.48	391	11.13	4,351.83
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	314	311	311	936	13,319.28	311	311	311	933	13,276.59	311	311	311	933	13,276.59	311	311	311	933	13,276.59	3735	14.23	53,149.05
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	1	0	0	1	270.40	1	0	0	1	270.40	1	0	0	1	270.40	0	0	0	0	0.00	3	270.40	811.20
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
99	44122011-FO-L01	FOLDER, L-type, A4	pack	2	0	0	2	400.56	2	0	0	2	400.56	1	0	0	1	200.28	1	0	0	1	200.28	6	200.28	1,201.68
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	3	3	3	9	2,241.72	3	3	3	9	2,241.72	3	3	3	9	2,241.72	2	2	2	6	1,494.48	33	249.08	8,210.64
101	44122027-FO-P01	FOLDER, pressboard	box	30	30	29	89	84,784.96	27	27	27	81	77,163.84	27	27	27	81	77,163.84	27	27	27	81	77,163.84	332	952.64	316,276.48
102	44122011-FO-T01	FOLDER with tab, A4	pack	3	4	4	11	4,175.60	4	4	4	12	4,555.20	4	4	4	12	4,555.20	4	4	4	12	4,555.20	47	379.60	17,841.20
103	44122011-FO-T02	FOLDER with tab, Legal	pack	12	12	12	36	14,901.12	12	12	12	36	14,901.12	12	12	12	36	14,901.12	12	12	14	38	15,728.96	146	413.92	60,432.32
104	44122008-IT-T01	INDEX TAB	box	10	10	10	30	2,028.00	10	9	8	27	1,825.20	8	8	8	24	1,622.40	8	8	8	24	1,622.40	105	67.60	7,098.00
105	44121716-MA-F01	MARKER, Fluorescent	set	114	114	114	342	10,639.62	114	114	114	342	10,639.62	114	114	114	342	10,639.62	114	114	121	349	10,857.39	1375	31.11	42,776.25
106	44121708-MP-B01	MARKER, Permanent, Black	piece	136	136	136	408	3,374.16	136	136	136	408	3,374.16	136	136	136	408	3,374.16	136	136	137	409	3,382.43	1633	8.27	13,504.91
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	80	80	80	240	1,984.80	80	80	80	240	1,984.80	80	80	80	240	1,984.80	80	80	81	241	1,993.07	961	8.27	7,947.47
108	44121708-MP-B03	MARKER, Permanent, Red	piece	57	57	57	171	1,414.17	57	57	57	171	1,414.17	57	57	57	171	1,414.17	57	57	58	172	1,422.44	685	8.27	5,664.95
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	49	49	49	147	1,418.55	49	49	49	147	1,418.55	49	49	49	147	1,418.55	49	49	52	150	1,447.50	591	9.65	5,703.15
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	24	24	24	72	694.80	24	24	24	72	694.80	24	24	24	72	694.80	24	30	27	81	781.65	297	9.65	2,866.05
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	27	27	27	81	781.65	27	27	27	81	781.65	27	27	27	81	781.65	27	27	28	82	791.20	325	9.65	3,136.25
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	90	90	90	270	2,381.40	89	89	89	267	2,354.94	89	89	89	267	2,354.94	89	89	89	267	2,354.94	1071	8.82	9,446.22
113	44122104-PC-G02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	92	92	92	276	5,370.96	92	92	92	276	5,370.96	92	92	92	276	5,370.96	92	92	92	276	5,370.96	1104	19.46	21,483.84
114	44101603-PS-H02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,718.96	0.00
115	44101601-PT-H02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	25	25	25	75	3,353.25	25	25	25	75	3,353.25	25	25	25	75	3,353.25	25	25	25	75	3,353.25	300	44.71	13,413.00
117	44121619-PS-H01	PENCIL SHARPENER	piece	2	2	2	6	1,416.48	2	2	1	5	1,180.40	1	1	1	3	708.24	1	1	1	3	708.24	17	236.08	4,013.36
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	2	2	2	6	923.52	2	2	2	6	923.52	2	2	2	6	923.52	2	1	1	4	615.68	22	153.92	3,386.24
119	44122101-RU-B01	RUBBER BAND No. 18	box	23	23	23	69	9,328.80	23	23	23	69	9,328.80	23	23	23	69	9,328.80	23	23	18	64	8,652.80	271	135.20	36,639.20
120	44121905-SP-F01	STAMP PAD, felt	piece	7	7	7	21	838.32	7	7	7	21	838.32	7	7	7	21	838.32	7	7	3	17	678.64	80	39.92	3,193.60
121	44121618-SS-G01	SCISSORS, symmetrical/asymmetrical	pair	10	10	10	30	1,965.60	10	10	10	30	1,965.60	10	10	10	30	1,965.60	10	10	14	34	2,227.68	124	65.52	8,124.48
122	44121615-ST-G01	STAPLER, standard type	piece	4	4	4	12	2,371.20	4	4	4	12	2,371.20	4	4	4	12	2,371.20	4	4	8	16	3,161.60	52	197.60	10,275.20
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	1	1	1	3	2,079.45	1	1	1	3	2,079.45	1	1	0	2	1,386.30	0	0	0	0	0.00	8	693.15	5,545.20

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Q1		Q2		Q3		Q4		Q1		Q2		Q3		Q4		Q1		Q2						
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				Sep	Oct
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	3	3	3	9	418.59	3	3	3	9	418.59	3	3	3	9	418.59	3	3	3	9	418.59	36	46.51	1,674.36	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	4	4	4	12	930.96	4	4	4	12	930.96	4	4	4	12	930.96	4	4	4	12	930.96	48	77.58	3,723.84	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	2	2	2	6	502.32	2	2	2	6	502.32	2	2	2	6	502.32	2	3	3	8	669.76	26	83.72	2,176.72	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	2	2	2	6	5,672.16	2	2	2	6	5,672.16	2	2	2	6	5,672.16	2	2	3	7	6,617.52	25	945.36	23,634.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	2	2	2	6	11,843.52	2	2	2	6	11,843.52	2	1	1	4	7,895.68	2	1	1	4	7,895.68	20	1,973.92	39,478.40	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	53	53	53	159	5,892.54	53	53	53	159	5,892.54	53	53	53	159	5,892.54	53	53	53	159	5,892.54	636	37.06	23,570.16	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	142	142	142	426	25,253.28	142	142	142	426	25,253.28	142	142	142	426	25,253.28	142	142	147	431	25,549.68	1709	59.28	101,309.52	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	25	25	25	75	3,900.00	25	25	25	75	3,900.00	25	25	25	75	3,900.00	25	25	24	74	3,848.00	299	52.00	15,548.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	7	7	7	21	294.84	7	7	7	21	294.84	7	7	7	21	294.84	7	7	6	20	280.80	83	14.04	1,165.32	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	13	13	13	39	8,338.20	13	13	13	39	8,338.20	13	13	15	41	8,765.80	15	15	15	45	9,621.00	164	213.80	35,063.20	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	7	7	7	21	4,892.16	7	7	7	21	4,892.16	7	7	7	21	4,892.16	10	10	8	28	6,522.88	91	232.96	21,199.36	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	840	840	840	2520	347,104.80	840	840	840	2520	347,104.80	840	840	840	2520	347,104.80	840	840	880	2560	352,614.40	10120	137.74	1,393,928.80	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	252	252	252	756	120,135.96	252	252	252	756	120,135.96	252	252	252	756	120,135.96	252	252	260	764	121,407.24	3032	158.91	481,815.12	
137	14111531-PP-R01	PAD PAPER, ruled	pad	6	6	6	18	626.76	6	6	6	18	626.76	6	6	6	18	626.76	6	6	7	19	661.58	73	34.82	2,541.86	
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	33	33	33	99	9,078.30	33	33	33	99	9,078.30	33	33	33	99	9,078.30	33	33	30	96	8,803.20	393	91.70	36,038.10	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	14	14	14	42	5,231.52	14	14	14	42	5,231.52	14	14	14	42	5,231.52	14	14	12	40	4,982.40	166	124.56	20,676.96	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	2	2	2	6	599.04	2	2	2	6	599.04	2	2	2	6	599.04	2	2	2	6	599.04	24	99.84	2,396.16	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00	
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01	INSECTICIDE	can	2	2	2	6	836.16	2	2	2	6	836.16	2	2	2	6	836.16	2	2	2	6	836.16	24	139.36	3,344.64	
PRINTED PUBLICATIONS																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-4X-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-4X-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-4X-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-4X-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-4X-C43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-4X-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-4X-Y43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-4X-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP LOS60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-4X-C48	INK CARTRIDGE, HP LOS63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-4X-M48	INK CARTRIDGE, HP LOS66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-4X-Y48	INK CARTRIDGE, HP LOS69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-4X-B48	INK CARTRIDGE, HP LOS72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-8R-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-8R-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-8R-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-8R-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-8R-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-8R-Y03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-8R-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT	Q1 AMOUNT	Q2 AMOUNT	Q3 AMOUNT	Q4 AMOUNT							
54	44103103-CA-800	TONER CARTRIDGE, CANON CAG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	13,399.36	0.00		
55	44103103-HP-812	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,439.28	0.00		
56	44103103-HP-818	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	7,705.36	0.00		
57	44103103-HP-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,152.72	0.00		
58	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,598.40	0.00		
59	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,608.32	0.00		
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,897.44	0.00		
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,897.44	0.00		
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,897.44	0.00		
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,495.92	0.00		
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,194.88	0.00		
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,822.96	0.00		
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	8,658.00	0.00		
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,367.52	0.00		
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10,908.56	0.00		
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,856.88	0.00		
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,943.20	0.00		
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,943.20	0.00		
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,943.20	0.00		
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	7,803.12	0.00		
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	9,783.28	0.00		
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	9,783.28	0.00		
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	9,783.28	0.00		
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,439.28	0.00		
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,063.28	0.00		
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,063.28	0.00		
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,063.28	0.00		
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,328.48	0.00		
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,592.08	0.00		
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,592.08	0.00		
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,592.08	0.00		
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,155.84	0.00		
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,680.00	0.00		
SOFTWARE																													
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year						
			Q1					Q2					Q3					Q4													
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT													
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II, OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	PEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the Year	Price	Total Amount for the Year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL																						P 4,256,035.31	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	AMOUNT	Q1 AMOUNT	Q2 AMOUNT	Q3 AMOUNT	Q4 AMOUNT						
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																												
D. GRAND TOTAL (A+B+C)																												P. 4,256,035.31
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

[Signature]
 PETER NOEL P. HERRERA, VP-ASG
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
 EVANGELINE R. PANTALUNAN, VP-CG
 Accountant / Budget Officer

Approved by:

[Signature]
 ROBERTO B. TAN, President & CEO
 Head of Office/Agency



14 JAN 2025

Date Prepared: _____

Item No.	Description	Specifications	Unit of Measure	Quantity												Unit Price	Total Amount	
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																		
157	Communication System		Piece	1	0	0	1	218,000.00	0	0	0	0	0	0	0	218,000.00		
158	Concrete II#4, 4"		Piece	1	1	1	3	300.00	1	1	1	3	300.00	1	1	3	300.00	
159	Concrete II#4, 3"		Piece	1	1	1	3	300.00	1	1	1	3	300.00	1	1	3	300.00	
160	Concrete II#4, 2"		Piece	1	1	1	3	300.00	1	1	1	3	300.00	1	1	3	300.00	
161	Conference Microphone		Piece	1	0	0	1	6,000.00	0	0	0	0	0	0	0	6,000.00		
162	Cordless Power Drill		Piece	1	1	1	3	2,000.00	1	1	1	3	2,000.00	0	0	0	6,000.00	
163	Core Gym Ball		Piece	1	1	0	2	800.00	0	0	0	0	0	0	0	800.00		
164	Correction Fluid		Piece	1	1	0	2	200.00	0	0	0	0	0	0	0	400.00		
165	Corrugated Storage Boxes Description: Corrugated Storage Box with Cover, with POIC logo Size of Box: 407 x 167 x 254mm (Outside Dimension), with POIC logo Size of Cover: 422 x 187 x 50 mm		Piece	63	63	63	189	8,000.00	63	63	63	189	8,000.00	63	63	72	110	6,435.41
166	Cotton Balls		Piece	1	1	1	3	150.00	1	1	1	3	150.00	1	0	0	1	65.00
167	Cotton Balls 400 lps/pack		Piece	1	1	1	3	150.00	1	1	1	3	150.00	1	0	0	1	65.00
168	Crayons (48)		Piece	2	2	2	6	300.00	2	2	2	6	300.00	2	2	2	6	300.00
169	Cross-cut Paper Shredder, Shredding Machine		Piece	2	0	0	2	2,000.00	0	0	0	0	0	0	0	0	0	4,000.00
170	Cups and Saucers (12pcs)		Piece	2	0	0	2	2,000.00	0	0	0	0	0	0	0	0	0	4,000.00
171	Curtain Rod		Piece	2	2	0	4	1,000.00	0	0	0	0	0	0	0	0	0	4,000.00
172	Curtain / Panel		Piece	2	2	0	4	2,332.00	0	0	0	0	0	0	0	0	0	4,664.00
173	Cutter Knife, Heavy Duty		Piece	1	0	0	1	10.00	0	0	0	0	0	0	0	0	0	10.00
174	Cyan Cartridge Order 212A (N2121A)		Piece	1	1	1	3	4,650.00	1	1	1	3	4,650.00	1	1	1	3	4,650.00
175	Data File Binder (2 inches)		Piece	3	3	3	9	2,330.00	3	3	3	9	2,330.00	3	3	7	13	2,330.00
176	Data File Binder Folder A4, 2 holes, 2-inch		Piece	3	3	3	9	1,130.00	3	3	3	9	1,130.00	3	1	0	4	3,460.00
177	Data File Binder Folder A4, 3 holes, 1.5-inch		Piece	4	4	4	12	2,010.00	4	4	4	12	2,010.00	4	4	8	16	2,010.00
178	Data File Binder Folder A4, 3 holes, 3-inch		Piece	4	4	4	12	2,010.00	4	4	4	12	2,010.00	4	4	8	16	2,010.00
179	Data File Box (as per sample)		Piece	1	1	1	3	200.00	1	1	1	3	200.00	1	1	5	7	900.00
180	Data File Folder/Bag binder 3 hole, 1 inch		Piece	2	2	2	6	1,800.00	0	0	0	0	0	0	0	0	0	3,600.00
181	DATE STAMP		Piece	1	1	1	3	200.00	0	0	0	0	0	0	0	0	0	600.00
182	Deer Machine PK 200		Piece	2	2	1	5	10,000.00	0	0	0	0	0	0	0	0	0	20,000.00
183	Deerlock		Piece	2	2	2	6	3,000.00	2	0	0	2	3,000.00	0	0	0	0	6,000.00
184	Desk Pad, 8-1/2" X 5-1/2"		Piece	28	28	28	84	9,925.11	28	28	28	84	9,925.11	28	28	29	85	11,224.66
185	Desk Pad, 8-1/2" X 5-1/2", with POIC Logo		Piece	29	29	29	87	10,445.48	29	29	29	87	10,445.48	29	29	31	90	11,299.17
186	Deztran 70 mg Infronase eye drops 15 ml		Piece	1	1	1	3	1,250.00	1	0	0	1	1,250.00	0	0	0	0	3,750.00
187	Dichlorobenzyl Alcohol Amylnetacrosol Ascorbic Acid 12mg / 600mg 100mg 100mg 2pcs. / pack (assorted flavor)		Piece	4	4	4	12	1,275.00	4	4	4	12	1,275.00	4	4	6	16	3,030.00
188	Digital Audio Recorder with 16 gb SD card		Piece	1	0	0	1	21,100.00	0	0	0	0	0	0	0	0	0	21,100.00
189	Digital Blood Pressure		Piece	1	0	0	1	4,200.00	0	0	0	0	0	0	0	0	0	4,200.00
190	Digital caliper (150mm)		Piece	1	0	0	1	30,000.00	0	0	0	0	0	0	0	0	0	30,000.00
191	Digital Clamp Meter Tester		Piece	2	0	0	2	20,000.00	0	0	0	0	0	0	0	0	0	40,000.00
192	Digital Dispensing Machine		Piece	1	0	0	1	30,000.00	0	0	0	0	0	0	0	0	0	30,000.00
193	Digital Weighing Scale		Piece	1	0	0	1	2,000.00	0	0	0	0	0	0	0	0	0	2,000.00
194	Dinner Plates		Piece	1	1	1	3	50.00	1	1	1	3	50.00	1	1	2	4	72.00
195	Dish Dryer with Heater		Piece	1	1	1	3	45,000.00	1	1	1	3	45,000.00	1	0	0	1	15,000.00
196	Dishwashing Liquid Preferably 250ml		Piece	1	1	1	3	100.00	1	0	0	1	100.00	0	0	0	0	300.00
197	Disposable Gloves 100 pieces/box		Piece	5	5	5	15	2,100.00	5	5	5	15	2,100.00	5	10	8	23	2,610.00
198	Disposable needle G 25		Piece	1	1	1	3	200.00	1	1	1	3	200.00	1	1	9	11	1,200.00
199	Distal Sterile H2O 100 ml or 60 ml/2 bottles		Piece	2	0	0	2	200.00	0	0	0	0	0	0	0	0	0	400.00
200	Distal Water		Piece	2	0	0	2	200.00	0	0	0	0	0	0	0	0	0	400.00
201	Distilled water (for gen set battery)		Piece	2	2	2	6	200.00	2	0	0	2	200.00	0	0	0	0	800.00
202	Document Camera		Piece	1	0	0	1	37,000.00	0	0	0	0	0	0	0	0	0	37,000.00
203	Domperidone 10mg/5ml		Piece	20	20	20	60	2,100.00	20	20	20	60	2,100.00	20	20	20	70	2,900.00
204	Double Adhesive 1"		Piece	4	0	0	4	93.00	0	0	0	0	0	0	0	0	0	372.00
205	Double Sided Adhesive Tape 1"		Piece	5	5	5	15	1,405.00	5	5	5	15	1,405.00	5	5	14	26	2,342.50
206	Double Sided Adhesive Tape 1" (24mm x 10 m)		Piece	3	3	3	9	300.00	3	3	3	9	300.00	3	3	3	9	300.00
207	Drawer Lock		Piece	6	6	6	18	2,700.00	6	6	6	18	2,700.00	6	6	14	26	3,800.00
208	Drill Bit 3/16" dia.		Piece	2	1	1	3	375.00	1	1	1	3	375.00	1	1	1	3	750.00
209	Drill Bit 1/4" dia.		Piece	1	1	1	3	405.00	1	1	1	3	405.00	1	1	1	3	405.00
210	Drill Bit 1/8" dia.		Piece	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00
211	Drill Bit 3/8" dia.		Piece	1	1	1	3	900.00	1	0	0	1	900.00	0	0	0	0	900.00
212	Drill Bit 5/16" dia.		Piece	1	1	1	3	315.00	1	0	0	1	315.00	0	0	0	0	630.00

Item No.	Description	Unit	Monthly Quantity Requirements												Total Quantity	Unit Price	Total Amount			
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec						
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																				
217	DSLR Camera	Piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	1	200,000.00	200,000.00	
218	Duct Tape, cloth type, 4y	Piece	3	3	3	3	3	3	3	3	3	3	3	3	3	3	48	200.00	9,600.00	
219	Dumbel 10 lbs.	Piece	1	1	1	3	0	0	0	1	0	0	0	0	0	0	4	3,500.00	14,000.00	
220	Dumbel 25 lbs.	Piece	1	1	1	3	0	0	0	1	0	0	0	0	0	0	4	3,000.00	12,000.00	
221	Dumbel 30 lbs.	Piece	1	1	1	3	0	0	0	1	0	0	0	0	0	0	4	3,000.00	12,000.00	
222	Dumbel 5 lbs.	Piece	1	1	1	3	0	0	0	1	0	0	0	0	0	0	4	700.00	2,800.00	
223	Duplex Wire/Thinned #16 AWG (2C) Stranded 150m/roll	Piece	1	1	1	3	0	0	0	1	0	0	0	0	0	0	4	2,000.00	8,000.00	
224	Duplo Black Ink DU14L	Piece	1	1	0	2	0	0	0	0	0	0	0	0	0	0	2	1,500.00	3,000.00	
225	Duplo Black Ink G14	Piece	1	1	0	2	0	0	0	0	0	0	0	0	0	0	2	1,325.00	2,650.00	
226	Duplo Master Roll DRG-20 B4	Piece	1	1	1	3	0	0	0	0	0	0	0	0	0	0	2	4,500.00	9,000.00	
227	Duplo Master Roll DRU55	Piece	1	1	1	3	0	0	0	0	0	0	0	0	0	0	2	1,800.00	3,600.00	
228	Elastic Sheets, 100 sheets per roll	Piece	1	1	1	3	0	0	0	1	1	1	3	0	0	2	700.00	2,800.00		
229	Easy Touch Test Strips Uric Acid	Piece	16	16	16	48	2,400.00	16	16	16	48	2,400.00	16	16	16	48	2,400.00	240	38,400.00	
230	Easy Touch GCU 3 in 1 Blood Cholesterol / Uric Acid / Glucose Meter	Piece	1	1	0	2	10,000.00	0	0	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
231	Easy Touch Test Strips Cholesterol	Piece	16	16	16	48	2,400.00	16	16	16	48	2,400.00	16	16	16	48	2,400.00	240	38,400.00	
232	Easy Touch Test Strips Glucose	Piece	16	16	16	48	2,400.00	16	16	16	48	2,400.00	16	16	16	48	2,400.00	240	38,400.00	
233	Elastic Bandage 2"x2"	Piece	2	2	2	6	195.00	2	2	2	6	195.00	2	2	2	6	195.00	12	2,340.00	
234	Eluometric Paint	Piece	2	2	2	6	2,000.00	0	0	0	0	0	0	0	0	0	0	6	12,000.00	
235	Electric Stand Fan	Piece	1	1	1	3	4,000.00	0	0	0	0	0	0	0	0	0	0	3	12,000.00	
236	Electric Air pot 4.0L	Piece	1	1	1	3	5,000.00	1	1	1	3	5,000.00	1	1	1	3	5,000.00	12	60,000.00	
237	Electric Fan, Industrial	Piece	2	2	2	6	79,200.00	0	0	0	0	0	0	0	0	0	0	6	158,400.00	
238	Electrical Conduit & Fittings	Piece	8	8	8	24	12,000.00	8	8	8	24	12,000.00	8	8	8	24	12,000.00	24	288,000.00	
239	Electrical Tape, Black, 4y	Piece	3	3	3	9	315.00	3	3	3	9	315.00	3	3	3	9	315.00	27	8,595.00	
240	Electrical Wire, 2.0 mm2, THHN/THWN, Stranded 150m/roll	Piece	2	2	2	6	21,000.00	2	2	2	6	21,000.00	2	2	2	6	21,000.00	12	252,000.00	
241	Electrical Wire, 1.5MM2, THHN/THWN, Stranded, 150m/roll	Piece	2	2	2	6	12,000.00	0	0	0	0	0	0	0	0	0	0	6	72,000.00	
242	Emergency Lights	Piece	5	5	5	15	33,000.00	5	5	5	15	33,000.00	5	5	5	15	33,000.00	45	1,485,000.00	
243	Emergency Multifunctional Flashlight with alarm, rechargeable	Piece	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	12	18,000.00	
244	ENJANEL PADIT	Piece	5	1	1	7	9,000.00	1	1	1	3	3,000.00	1	1	1	3	3,000.00	12	36,000.00	
245	Envelope Brown, A4	Piece	25	25	25	75	476.00	25	25	25	75	476.00	25	25	25	75	476.00	225	107,100.00	
246	Envelope doc half size	Piece	24	24	24	72	144.00	24	24	24	72	144.00	24	24	24	72	144.00	216	33,120.00	
247	Envelope, doc., long with PDC Logo	Piece	140	140	140	420	4,177.40	140	140	140	420	4,177.40	140	140	140	420	4,177.40	1,260	52,461.60	
248	Envelope, doc., long with PDC Logo	Piece	365	365	365	1095	9,325.00	365	365	365	1095	9,325.00	365	365	365	1095	9,325.00	3,210	30,152.25	
249	Envelope, doc., short with PDC Logo	Piece	420	420	420	1260	12,611.15	420	420	420	1260	12,611.15	420	420	420	1260	12,611.15	3,780	47,741.45	
250	Envelope, Documentary Long	Piece	41	41	41	123	993.25	41	41	41	123	993.25	41	41	41	123	993.25	363	360,450.75	
251	Envelope, Expanding, legal, 100pages	Piece	9	9	9	27	24,616.60	9	9	9	27	24,616.60	9	9	9	27	24,616.60	81	2,004,943.80	
252	Envelope, mailing, logo	Piece	11	11	11	33	37,139.92	11	11	11	33	37,139.92	11	11	11	33	37,139.92	99	3,676,852.08	
253	Envelope, Halfkg, Logo, window	Piece	33	33	33	99	76,274.35	33	33	33	99	76,274.35	33	33	33	99	76,274.35	297	22,772,792.55	
254	Epoxy A/B	Piece	1	1	1	3	3,000.00	1	0	0	1	3,000.00	0	0	0	0	0	4	12,000.00	
255	Evaporative Air coolers (Air flow: 5,000 cum/hr)	Piece	1	0	0	1	12,000.00	0	0	0	0	0	0	0	0	0	0	1	12,000.00	
256	Examination Bag	Piece	1	1	1	3	24,000.00	1	0	0	1	24,000.00	0	0	0	0	0	4	96,000.00	
257	Expanding File Organizer	Piece	5	5	4	14	3,330.00	2	2	2	6	1,110.00	2	2	2	6	1,110.00	20	22,200.00	
258	Extension Cord	Piece	1	1	1	3	2,000.00	1	1	1	3	2,000.00	1	0	0	1	3,000.00	7	14,000.00	
259	Extension Cord Industrial (heavy duty)	Piece	2	2	2	6	6,000.00	2	0	0	2	3,000.00	0	0	0	0	0	4	24,000.00	
260	External Hard Drive 1 terabyte	Piece	3	0	0	3	11,200.00	0	0	0	0	0	0	0	0	0	0	3	33,600.00	
261	External Hard Drive, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission	Piece	6	0	0	6	24,250.00	0	0	0	0	0	0	0	0	0	0	6	145,500.00	
262	Facial Tissue, 200 sheets, 100 2-Ply Tissues, 200mm x 200mm	Piece	3	3	3	9	480.00	3	3	3	9	480.00	3	3	3	9	480.00	27	12,960.00	
263	Facial Towel	Piece	2	2	2	6	3,000.00	2	0	0	2	3,000.00	0	0	0	0	0	4	12,000.00	
264	Fastener, Metal	Piece	5	5	5	15	765.22	5	5	5	15	765.22	5	5	5	15	765.22	45	34,425.00	
265	Fastener, Paper, plastic	Box	7	7	7	21	648.29	7	7	7	21	648.29	7	7	7	21	648.29	63	40,842.27	
266	Fastener, plastic, 70mm between holes x 8.5 long, 50 sets/box	Piece	2	2	2	6	392.00	2	2	2	6	392.00	2	2	2	6	392.00	18	7,056.00	
267	FCU Fan Motor, 1/2 HP, 1 ph, 220/230V 60 Hz, 1075 RPM, double shaft, 1/2" drive, multi-speed	Piece	2	0	0	2	15,000.00	0	0	0	0	0	0	0	0	0	0	2	30,000.00	
268	Filing Cabinet, 2 drawers, gauge 20	Piece	1	0	0	1	20,000.00	0	0	0	0	0	0	0	0	0	0	1	20,000.00	
269	Flashing Hat #1	Piece	2	2	0	4	200.00	0	0	0	0	0	0	0	0	0	0	4	800.00	
270	Flashing Hat 1 1/2	Piece	2	2	2	6	350.00	2	0	0	2	100.00	0	0	0	0	0	6	2,100.00	
271	Flashing Hat 2"	Piece	2	2	2	6	200.00	2	0	0	2	100.00	0	0	0	0	0	6	1,200.00	
272	FLAGS/LAQUETTES/BANDERITAS with mark "Sign Here" Specs: 1 in/PO x 1.7 in/PO, 25.4mm x 43.2 mm	Piece	4	4	4	12	1,620.00	4	4	4	12	1,620.00	4	4	4	12	1,620.00	36	58,320.00	

Item #	Description	Unit of Measure	Quantity	Unit Price	Total Price	Quantity												Total Price	Total Price
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
OTHER ITEMS NOT AVAILABLE AT PS-DBH BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of Item)																			
910	Running Capacitor, 7 mF, 370 VAC, 50/60 Hz	Piece	2	0	0	0	0	0	0	0	0	0	0	0	0	0	492.00		
911	Sabotrol 2.5mg/2ml nebule	Piece	4	4	4	12	428.00	4	4	4	12	428.00	4	4	4	12	492.00		
912	Scissors, 17 cm, soft handle, stainless steel	Piece	1	1	1	3	692.00	1	1	1	3	692.00	1	1	1	3	2,076.00		
913	Scissors, 6"	Piece	2	2	2	6	313.12	2	2	2	6	313.12	2	2	2	6	626.24		
914	Sealant Gun	Piece	2	2	2	6	4,000.00	2	2	2	6	4,000.00	2	2	2	6	8,000.00		
915	Self-adhesive laminated labels	Piece	2	2	2	6	4,000.00	2	2	2	6	4,000.00	2	2	2	6	8,000.00		
916	Self-inking Stamp - see attachment for the inscriptions, font style, font size and design	Piece	2	2	2	6	11,472.50	2	2	2	6	11,472.50	2	2	2	6	22,945.00		
917	Semi-gloss Latex Paint white	Piece	3	3	3	9	6,200.00	3	3	3	9	6,200.00	3	3	3	9	18,600.00		
918	Serving Spoon, 10", stainless steel	Piece	1	1	1	3	310.00	1	1	1	3	310.00	1	1	1	3	930.00		
919	Serving Fork, 10" stainless steel	Piece	1	1	1	3	310.00	1	1	1	3	310.00	1	1	1	3	930.00		
920	Sharpener	Piece	2	0	0	2	210.00	0	0	0	2	210.00	0	0	0	2	420.00		
921	Shoe Rack Cabinet	Piece	1	0	0	1	4,000.00	0	0	0	1	4,000.00	0	0	0	1	4,000.00		
922	Sign Pen, Black	Piece	24	24	24	72	4,472.00	24	24	24	72	4,472.00	24	24	24	72	13,324.80		
923	Sign Pen, Blue	Piece	9	9	9	27	2,414.14	9	9	9	27	2,414.14	9	9	9	27	7,242.42		
924	Sign Pen, Green	Piece	1	1	1	3	132.00	1	1	1	3	132.00	1	1	1	3	396.00		
925	Sign Pen, Red	Piece	1	1	1	3	310.12	1	1	1	3	310.12	1	1	1	3	930.36		
926	Silfos Rod	Piece	1	1	1	3	45.00	1	1	1	3	45.00	1	1	1	3	135.00		
927	Silcon Sealant	Piece	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	2,250.00		
928	Silver rod for AC repair & installation	Piece	3	3	3	9	2,310.00	3	3	3	9	2,310.00	3	3	3	9	6,930.00		
929	Silver Sulfadiazine 20 grams 1% cream	Piece	1	1	1	3	1,410.00	1	1	1	3	1,410.00	1	1	1	3	4,230.00		
930	Slit goose-neck faucet, stainless, lever type	Piece	4	4	4	12	9,499.00	4	4	4	12	9,499.00	4	4	4	12	28,497.00		
931	Small acrylic for table tags	Piece	4	4	4	12	1,200.00	4	4	4	12	1,200.00	4	4	4	12	3,600.00		
932	Smart Prepaid Card	Piece	6	6	6	18	2,310.00	6	6	6	18	2,310.00	6	6	6	18	6,930.00		
933	Smart TV Android	Piece	1	1	0	2	10,000.00	0	0	0	2	10,000.00	0	0	0	2	20,000.00		
934	Sodium Alginate Sodium Bicarbonate Calcium Carbonate 500mg/247/160mg per 10ml Oral Suspension	Piece	93	93	93	279	4,072.00	93	93	93	279	4,072.00	93	93	93	279	12,216.00		
935	Sodium Ascorbate + Zinc 500mg/10mg tablet	Piece	660	660	660	1980	16,330.00	660	660	660	1980	16,330.00	660	660	660	1980	48,990.00		
936	Spaghetti type Rubber Hosing 1/2" x 4ft	Piece	2	2	2	6	10,200.00	2	2	2	6	10,200.00	2	2	2	6	30,600.00		
937	Spatula 2"	Piece	1	1	1	3	36.00	1	1	1	3	36.00	1	1	1	3	108.00		
938	Special paper for printing of invitation cards	Piece	2	2	2	6	312.00	2	2	2	6	312.00	2	2	2	6	936.00		
939	Specialty Board (# 1/2 X 13, white, 220 gsm)	Piece	8	8	8	24	410.00	8	8	8	24	410.00	8	8	8	24	1,230.00		
940	Specialty Board, 180GSM, A4, 10 sheets per pack	Piece	8	8	8	24	1,100.00	8	8	8	24	1,100.00	8	8	8	24	3,300.00		
941	Specialty Paper with PDDC Logo Size: A4 Color: Blanco (White) GSM: 200 Others: 500 pcs./ream	Piece	4	4	4	12	20,000.00	4	4	4	12	20,000.00	4	4	4	12	60,000.00		
942	Specialty Paper, Plain Size: A4 Color: Blanco (White) GSM: 200 Others: 500 pcs./ream	Piece	3	3	3	9	20,200.00	3	3	3	9	20,200.00	3	3	3	9	60,600.00		
943	Spiral Plastic Foller (Legal Size, Color Blue, 27 holes, 20 pages, strong welding around the holes, durable, break proof	Piece	15	15	15	45	5,000.00	15	15	15	45	5,000.00	15	15	15	45	15,000.00		
944	Spoon	Piece	4	4	4	12	1,577.00	4	4	4	12	1,577.00	4	4	4	12	4,731.00		
945	Spoon and Forks	Piece	2	2	2	6	610.00	2	2	2	6	610.00	2	2	2	6	1,830.00		
946	SSD Hard Drive 2TB	Piece	1	1	1	3	32,000.00	0	0	0	3	32,000.00	0	0	0	3	96,000.00		
947	Stamp Pad Ink - Black	Piece	2	2	2	6	317.14	1	0	0	1	317.14	0	0	0	1	634.28		
948	STAMP PAD Ink, Green, 30 ml.	Piece	2	2	2	6	165.00	0	0	0	6	165.00	0	0	0	6	495.00		
949	Stamp Pad Ink, Red Color, 30 ml.	Piece	1	0	0	1	15.00	0	0	0	1	15.00	0	0	0	1	15.00		
950	Staples	Piece	2	2	2	6	1,410.00	2	2	2	6	1,410.00	2	2	2	6	4,230.00		
951	Staple Remover, plex type	Piece	3	3	3	9	1,274.50	3	3	3	9	1,274.50	3	3	3	9	3,823.50		
952	Staple Wre 1000 T25	Piece	1	1	1	3	3,000.00	1	0	0	1	3,000.00	0	0	0	1	3,000.00		
953	STAPLE WIRE, Heavy duty, 23/13	Piece	3	3	3	9	2,250.00	3	3	3	9	2,250.00	3	3	3	9	6,750.00		
954	STAPLE WIRE, Heavy duty, 23/17	Piece	3	3	3	9	2,100.00	3	3	3	9	2,100.00	3	3	3	9	6,300.00		
955	STAPLE WIRE, Heavy duty, 23/24	Piece	2	0	0	2	310.00	0	0	0	2	310.00	0	0	0	2	620.00		
956	Stapler (Heavy Duty with staple remover)	Piece	2	2	2	6	2,234.40	2	2	2	6	2,234.40	2	2	2	6	6,703.20		
957	Stapler (with wire remover)	Piece	5	5	5	15	2,619.41	5	5	5	15	2,619.41	5	5	5	15	7,858.23		
958	Star Base for Office Chairs	Piece	3	3	3	9	9,999.00	3	3	3	9	9,999.00	3	3	3	9	29,997.00		
959	Starter ER-Car Air Freshener, contains 1 x diffusers unit and 1 x fragrance bottle, 7ml	Piece	1	1	1	3	420.00	1	0	0	1	420.00	0	0	0	1	1,260.00		
960	Steel Crystal Binder, Long, 24mm, Color Black	Piece	4	4	4	12	1,100.00	4	4	4	12	1,100.00	4	4	4	12	3,300.00		
961	Steel Crystal IS 09 Blue, short	Piece	4	4	4	12	880.00	4	4	4	12	880.00	4	4	4	12	2,640.00		
962	Steel Rail/House Trap	Piece	3	3	3	9	1,410.00	3	3	3	9	1,410.00	3	3	3	9	4,230.00		
963	Steel Tape meter	Piece	1	0	0	1	2,000.00	0	0	0	1	2,000.00	0	0	0	1	2,000.00		
964	Sterilized Gauze Pad 2"x2"	Piece	4	4	4	12	72.00	4	4	4	12	72.00	4	4	4	12	216.00		
965	Sterilized Gauze Pad 3"x3"	Piece	4	4	4	12	96.00	4	4	4	12	96.00	4	4	4	12	288.00		

No.	UNSPSC	Item Description (Do not specify features or components of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirements												Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q2	Q3	Q4	Year	Jan	Feb	Mar	Q1			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																		
717	-	CLEARBOOK, A4 size	Piece	1	0	0	1	37.90	0	0	0	0	0	0	0	0	0	37.90
718	-	CLEARBOOK, Legal size	Piece	1	0	0	1	43.35	0	0	0	0	0	0	0	0	0	43.35
719	-	CLIP, backfold, 19mm	Piece	1	0	0	1	15.34	0	0	0	0	0	0	0	0	0	15.34
720	-	CLIP, backfold, 25mm	Piece	1	0	0	1	35.61	0	0	0	0	0	0	0	0	0	35.61
721	-	CLIP, backfold, 32mm	Piece	1	0	0	1	42.48	0	0	0	0	0	0	0	0	0	42.48
722	-	CLIP, backfold, 50mm	Piece	1	0	0	1	94.23	0	0	0	0	0	0	0	0	0	94.23
723	-	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	Piece	1	0	0	1	1,141.99	0	0	0	0	0	0	0	0	0	1,141.99
724	-	COMPUTER HOUSE, Wireless	Piece	1	0	0	1	187.26	0	0	0	0	0	0	0	0	0	187.26
725	-	CORRECTION TAPE	Piece	1	0	0	1	18.59	0	0	0	0	0	0	0	0	0	18.59
726	-	ENVELOPE, Documentary, A4	Piece	1	0	0	1	636.66	0	0	0	0	0	0	0	0	0	636.66
727	-	ENVELOPE, Documentary, Legal	Piece	1	0	0	1	3,246.16	0	0	0	0	0	0	0	0	0	3,246.16
728	-	ENVELOPE, Expanding, Kraft	Piece	1	0	0	1	656.89	0	0	0	0	0	0	0	0	0	656.89
729	-	ENVELOPE, Hanging	Piece	1	0	0	1	599.83	0	0	0	0	0	0	0	0	0	599.83
730	-	ENVELOPE, Hanging, with window	Piece	1	0	0	1	598.29	0	0	0	0	0	0	0	0	0	598.29
731	-	ERASER, plastic/rubber	Piece	1	0	0	1	12.19	0	0	0	0	0	0	0	0	0	12.19
732	-	FASTENER	Piece	1	0	0	1	72.42	0	0	0	0	0	0	0	0	0	72.42
733	-	FILE ORGANIZER, expanding, plastic, legal	Piece	1	0	0	1	94.83	0	0	0	0	0	0	0	0	0	94.83
734	-	FILE TAB DIVIDER, A4	Piece	1	0	0	1	16.17	0	0	0	0	0	0	0	0	0	16.17
735	-	FILE TAB DIVIDER, Legal	Piece	1	0	0	1	16.25	0	0	0	0	0	0	0	0	0	16.25
736	-	FLASH DRIVE	Piece	1	0	0	1	328.74	0	0	0	0	0	0	0	0	0	328.74
737	-	FOLDER with tab, A4	Piece	1	0	0	1	558.89	0	0	0	0	0	0	0	0	0	558.89
738	-	FOLDER with tab, Legal	Piece	1	0	0	1	127.46	0	0	0	0	0	0	0	0	0	127.46
739	-	FOLDER, Fancy with side, A4	Piece	1	0	0	1	323.89	0	0	0	0	0	0	0	0	0	323.89
740	-	FOLDER, L-type, Legal	Piece	1	0	0	1	188.26	0	0	0	0	0	0	0	0	0	188.26
741	-	FOLDER, pressboard	Piece	1	0	0	1	932.52	0	0	0	0	0	0	0	0	0	932.52
742	-	GLUE, all-purpose	Piece	1	0	0	1	5,281.99	0	0	0	0	0	0	0	0	0	5,281.99
743	-	INDEX TAB	Piece	1	0	0	1	183.89	0	0	0	0	0	0	0	0	0	183.89
744	-	INK, for stamp pad	Piece	1	0	0	1	46.85	0	0	0	0	0	0	0	0	0	46.85
745	-	MARKER, Fluorescent	Piece	1	0	0	1	39.25	0	0	0	0	0	0	0	0	0	39.25
746	-	MARKER, Permanent, Black	Piece	1	0	0	1	7.84	0	0	0	0	0	0	0	0	0	7.84
747	-	MARKER, Permanent, Blue	Piece	1	0	0	1	18.28	0	0	0	0	0	0	0	0	0	18.28
748	-	MARKER, Permanent, Red	Piece	1	0	0	1	13.89	0	0	0	0	0	0	0	0	0	13.89
749	-	MARKER, Whiteboard, Black	Piece	1	0	0	1	18.85	0	0	0	0	0	0	0	0	0	18.85
750	-	MARKER, Whiteboard, Blue	Piece	1	0	0	1	18.95	0	0	0	0	0	0	0	0	0	18.95
751	-	MARKER, Whiteboard, Red	Piece	1	0	0	1	14.25	0	0	0	0	0	0	0	0	0	14.25
752	-	NOTEPAD, stick-on, 50mm x 76mm	Piece	1	0	0	1	78.22	0	0	0	0	0	0	0	0	0	78.22
753	-	NOTEPAD, stick-on, 76mm x 100mm	Piece	1	0	0	1	78.29	0	0	0	0	0	0	0	0	0	78.29
754	-	NOTEPAD, stick-on, 76mm x 76mm	Piece	1	0	0	1	81.35	0	0	0	0	0	0	0	0	0	81.35
755	-	PAPER CLIP, vinyl/plastic coated, 33mm	Piece	1	0	0	1	15.59	0	0	0	0	0	0	0	0	0	15.59
756	-	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	Piece	1	0	0	1	26.16	0	0	0	0	0	0	0	0	0	26.16
757	-	PAPER, MULTIPURPOSE A4	Piece	1	0	0	1	413.69	0	0	0	0	0	0	0	0	0	413.69
758	-	PAPER, MULTIPURPOSE LEGAL	Piece	1	0	0	1	133.44	0	0	0	0	0	0	0	0	0	133.44
759	-	PENCIL SHARPENER	Piece	1	0	0	1	219.28	0	0	0	0	0	0	0	0	0	219.28
760	-	PENCIL, lead/graphite, with eraser	Piece	1	0	0	1	43.89	0	0	0	0	0	0	0	0	0	43.89
761	-	PUNCHER, paper, heavy duty	Piece	1	0	0	1	161.44	0	0	0	0	0	0	0	0	0	161.44
762	-	RECORD BOOK, 300 PAGES	Piece	1	0	0	1	171.99	0	0	0	0	0	0	0	0	0	171.99
763	-	RUBBER BAND 1/8, 18	Piece	1	0	0	1	128.69	0	0	0	0	0	0	0	0	0	128.69
764	-	SCISSORS, symmetrical/asymmetrical	Piece	1	0	0	1	91.59	0	0	0	0	0	0	0	0	0	91.59
765	-	SIGN PEN, Medium Tip, Black	Piece	1	0	0	1	99.09	0	0	0	0	0	0	0	0	0	99.09
766	-	SIGN PEN, Medium Tip, Blue	Piece	1	0	0	1	49.15	0	0	0	0	0	0	0	0	0	49.15
767	-	SIGN PEN, Medium Tip, Red	Piece	1	0	0	1	57.89	0	0	0	0	0	0	0	0	0	57.89
768	-	STAMP PAD, ink	Piece	1	0	0	1	31.49	0	0	0	0	0	0	0	0	0	31.49
769	-	STAPLE REMOVER, pier-type	Piece	1	0	0	1	48.67	0	0	0	0	0	0	0	0	0	48.67
770	-	STAPLE WIRE, heavy duty (blinder type), 23/13	Piece	1	0	0	1	35.54	0	0	0	0	0	0	0	0	0	35.54
771	-	STAPLE WIRE, standard	Piece	1	0	0	1	33.21	0	0	0	0	0	0	0	0	0	33.21
772	-	STAPLER, heavy duty (blinder)	Piece	1	0	0	1	978.89	0	0	0	0	0	0	0	0	0	978.89

