

**PHILIPPINE DEPOSIT INSURANCE CORPORATION
ANNUAL PROCUREMENT PLAN FOR CY 2016**

COB Schedule	Program/Activity/Project	Procuring Unit	Mode of Procurement	Pre-procurement Conference	Posting of Invitation to Bid	Pre-bid Conference	Opening of Bids	Bid Evaluation	Post-Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	ABC in accordance with 2016 Corporate Operating Budget		
2	Personnel Benefits (Service Awards, Praise Awards, Loyalty Memorabilia, Corporate Incentives) and Other Awards	HRAD	Public Bidding/ Negotiated Small Value											2nd and 4th quarter	3,122,600 00	
3	Travel Expenses (local)	Various	Negotiated Small Value											January to December	22,901,040 00	
4	Travel Expense (foreign)	Various	Negotiated Small Value												8,163,271 00	
5	Internal Training Programs	PDIC TI	Negotiated Small Value / Agency-to-Agency /Direct Contracting/Lease of Venue											January to December	5,470,000 00	
	External Training Programs															5,140,000 00
	GAD Related External Trainings/Seminars															90,000 00
	Local Scholarship (DOF-AIM)/Foreign Scholarship (JICE-JDS/IMF/JICA and Others)															1,510,000 00
6	Office Supplies (Commonly-Used Supplies, IT Supplies and Other Office Supplies)	Various	Public Bidding / Negotiated/Procurement Service / Agency-to-Agency / Small Value / Shopping /Direct Contracting											Regular/commonly used office supplies and equipment are to be procured from the Procurement Service (PS) in accordance with LOI No 755, EO 359 s 1989 and AO No 17 dtd July 28, 2011. Items not available in the PS are to be procured by PPD and the concerned procuring unit as authorized by the BAC. Accountable forms are to be procured from the recognized government printers pursuant to Sec 53.5 of the IRR of RA 9184 and GPPB Resolution No 05-2010 dated October 29, 2010	12,286,312 00	
7	Other Supplies and Materials (Accountable Forms, Drugs and Medicines, Food Supplies, Gasoline, Oil and Lubricants and Medical Supplies)	TG, HRG, ASG, IG													3,467,298 00	
8	Utilities (electricity and water)	ASG	Direct Contracting												52,956,820 00	
9	Communication (Postage and Expressage, Landline and Mobile Telephone, Internet)	Various	Public Bidding / Direct Contracting / Negotiated Small Value/Agency-to-Agency)											Existing contracts are renewed in accordance with the Guidelines on Procurement of Water, Electricity, Telecommunications and Internet Service Providers per GPPB Res No 019-2006 dated December 6, 2006	10,844,142 00	
11	Advertising (Newspaper Publication, Ad Placement and Radio Infomercial)	Various	Negotiated Small Value											Procurement to be undertaken by CCD and the concerned procuring unit as authorized by the BAC	61,315,095 00	
12	Printing and Binding															
	Public Awareness Campaign Related Publication / Financial Literacy Brochures	CAG	Public Bidding / Negotiated Small Value											Timelines shall be determined upon submission of project proposal by the procuring unit to the BAC	7,500,000 00	

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	Annual Report	CAG	Public Bidding					2nd quarter						1,350,000.00
	Posters on Wise Savings and Responsible Banking	CAG	Public Bidding / Negotiated Small Value					January - December						1,000,000.00
	Customer Survey Feedback Form	IG	Negotiated Small Value					January - December						300,000.00
	Special Publication	CAG	Negotiated Small Value					January - December						200,000.00
	Intercom	CAG	Negotiated Small Value					quarterly						160,000.00
	Claim Form and Other Claims Related	CLG	Negotiated Small Value					January - December						99,200.00
	Tarpaulin	IG / CAG / AMDG	Negotiated Small Value					January - Decemer						420,200.00
	Flyers for Housing Fair	AMDG	Negotiated Small Value					January - December						25,000.00
	Bookbinding of Library Books	LAS	Negotiated Small Value					as needed						5,000.00
13	RENT													
	Ayala Office (3/F - 10/F), parking and ATM space	ASG	Agency-to-Agency Agreement					Procurement through Agency-to-Agency Agreement based on Sec. 53.5 of the IRR of RA 9184						99,945,220.00
	Photocopying Machines	ASG	Public Bidding					existing contract commence on March 1, 2015 until February 28, 2018 (multi-year contract)						2,127,820.00
	Taguig Warehouse	ASG	Negotiated - Lease of Property					existing contract will expire on September 30, 2016						1,272,497.00
	Additional Warehouse							January - December						1,440,000.00
	Ornamental Plants	ASG	Negotiated Small Value					4th quarter						180,000.00
	IT Equipment	ITG	Negotiated Small Value					1st, 2nd & 3rd quarter						200,000.00
	Space Rental		Negotiated - Lease of Property					January - December						226,000.00
	Rental of chairs, tables and tents		Negotiated Small Value					January - December						365,000.00
	Generator Set	ASG						January - December						105,000.00
	Sound System							January - December						104,000.00

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	✓ Safety Deposit Box													January - December	6,000.00
14	✓ Subscription (Newspapers, Technical/Business Magazines, Other Reading Materials, Cable TV)	Various	Small Value / Direct Contracting											January - December	897,793.00
	✓ Disaster Recovery Site	ITG	Public Bidding											Existing contract with TIMC will expire in 2016	2,896,800.00
	✓ Bloomberg Professional Service	TG	Direct Contracting											2nd quarter	1,610,001.00
	✓ Tri-media News Monitoring Service	CAG	Public Bidding / Negotiated												600,000.00
15	✓ Professional Services - Legal Services	LAS / LIG	Public Bidding / Direct Contracting / Negotiated											Timelines shall be determined upon submission of project proposal by the procuring unit to the BAC	1,900,000.00
	Professional Services - Consultancy														
	✓ Competency Assessment of Incumbents and Identification	HRG	Public Bidding / Negotiated	PDIC's Current State Assessment, Phase II of Competency Based Human Resource System (Competency Profiling, Competency Baseline Assessment & Competency-Based Job Descriptions), Development of Competency-Based Recruitment System and Succession Planning Program										5,000,000.00	
	✓ Financial Literacy Project	CAG	Public Bidding											January - December	1,200,000.00
	✓ PDIC's Service Quality Feedback Survey	CAG	Public Bidding											January - December	1,200,000.00
	✓ Forensic Consultant - Firm	LIG	Negotiated											January - December	9,000,000.00
	✓ ISO Certification for ITG Processes	ITG	Public Bidding											1st quarter	2,500,000.00
	✓ Certifying Body (Third Surveillance Audit for CSO Certification Project)	CPG / PSD	Negotiated Small Value											January - December	175,000.00
	✓ Cashiering Certification Project	CPG / PSD	Negotiated Small Value											January - December	500,000.00
	General Services														
	✓ Garbage Hauling (MACEA) (Ayala and Chino Roces Building)	ASG	Negotiated Small Value											January - March	804,960.00
	✓ Elevator Maintenance	ASG	Direct Contracting											3rd quarter, existing contract will expire on July 31, 2015	201,000.00
	✓ Pest Control Services	ASG	Negotiated Small Value											2nd quarter	194,323.00

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	Annual Inspection of Professional Mechanical Engineer	ASG	Negotiated Small Value					3rd quarter						40,000.00
	Annual Inspection of Professional Electrical Engineer	ASG	Negotiated Small Value					3rd quarter						40,000.00
	Janitorial Services (Chino Roces, Ayala and Taguig Warehouse)	ASG	Public Bidding					Multiyear (3 years) contract procured in October 2015						15,750,000.00
	Security Services (Chino Roces, Ayala, Taguig Warehouse, Closed Bank Premises and Security Escort for Hearings)	ASG	Public Bidding					Multiyear (3 years) contract procured in August 2015						19,014,929.00
	Auditing Services		Agency-to-Agency / Negotiated Small Value					January - December						6,212,041.00
	Other Professional Services - Contractual Personnel (Salaries and Compensation)	HRG	Public Bidding					Manpower Services procured in September 2015 (one year contract)						60,510,900.00
	Other Professional Services - Local Travel Expenses	Various	Public Bidding					January - December						12,503,347.00
17	Repairs and Maintenance							January - December, as needed						
	Office Building (Ayala and Pasong Tamo Offices and Water Potability Test)	ASG	Public Bidding / Small Value					January - December						1,658,640.00
	Motor Vehicles and participation fee	ASG	Public Bidding/Direct Contracting/ Negotiated					January - December						1,179,022.00
	Office Equipment	Various	Procurement Service/ Public Bidding/ Small Value/ Shopping					January - December						19,347.00
	Furniture and Fixtures (Reupholstery works)	Various	Small Value Procurement					January - December						466,479.00
	Other Machineries and Equipment (genset and repair of various equipment)	Various	Public Bidding/ Small Value / Shopping					January - December						1,058,912.00
	Communication Equipment (PBX regular maintenance)	Various	Small Value / Direct Contracting					March, July and November						157,500.00


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	IT Equipment and Software - IT Systems and Software Maintenance													
	Antivirus and Antispam	ITG	Public Bidding / Negotiated Small Value					January						642,654.00
	Checkpoint Firewall	ITG	Public Bidding					September						871,000.00
	EFAR System	ITG	Public Bidding					March						876,600.00
	Helpdesk	ITG	Negotiated Small Value					March						275,000.00
	Integrated Financial System (SAP)	ITG	Public Bidding					March						3,000,000.00
	Loans Monitoring System	ITG	Public Bidding					December						2,134,000.00
	Lotus Domino and Notes	ITG	Public Bidding					March						2,260,800.00
	Progress Software	ITG	Direct Contracting					January and September						166,000.00
	ROPA System Maintenance	ITG	Public Bidding					June						4,000,000.00
	Network Monitoring System	ITG	Small Value Procurement					January						247,500.00
	VMWare Maintenance	ITG	Public Bidding					March						1,870,000.00
	Integrated Procurement	ITG	Public Bidding					December						3,080,000.00
	IT Equipment													
	Comprehensive Maintenance for Power Data Center UPS	ITG	Small Value Procurement					February						137,500.00
	Preventive Maintenance for IT Equipment	ITG	Public Bidding/Small Value Procurement					March, July and November						550,000.00
	Replacement of Parts and Labor	ITG	Public Bidding/Small Value Procurement					March, July and November						2,893,000.00
18	Extraordinary Expenses Necessary to Protect the Integrity of the Corporation / Carry Out the Mandate or Enhance the Image of the Corporation / Establish Professional Networks with Other Organization and Personalities	Various	Public Bidding/Small Value/Negotiated/ Direct Contracting /Shopping					January - December						7,594,901.00

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✓	Procurement System	ITG	Public Bidding				January - December							11,200,000.00
✓	RL Financial System	ITG	Public Bidding				January - December							15,000,000.00
✓	Customer Handling System	ITG	Public Bidding				January - December							10,000,000.00
✓	Financial Assistance System	ITG	Public Bidding				January - December							5,000,000.00
✓	Records Management System	ITG	Public Bidding				January - December							12,430,000.00
✓	License for Business IP	ITG	Public Bidding				January - December							537,600.00
✓	ACL Software	ITG	Public Bidding				January - December							524,000.00
TOTAL													P	688,371,502.00

Prepared by


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Recommended by


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Approved by


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Note Final determination of procurement mode is upon submission of the project to the BAC for deliberation