



**I. PERSONAL INFORMATION**

NAME: **CARIGMA** **FRANCIS** **VICENCIO**  
 (LAST NAME) (FIRST NAME) (MIDDLE NAME)

POSITION: PROJECT DIRECTOR GROUP: SALES OPERATIONS GROUP DATE HIRED: SEP 13, 1999  
 DIVISION: FINANCIAL SERVICES AND GOVERNMENT GROUP MOBILE NO.: +63 8811 8181

**II. WORK EXPERIENCES**

ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
1.	SEPT 99-APRIL '00	TRENDS & TECHNOLOGIES, INC.	TECHNICAL SUPPORT ENG	WAN/NICHE PRODUCTS
2.	SEPT 97-JUNE 98	TELESAT INC	ENGINEER 1	VSAT INSTALLATION/ REPAIR
3.				

**III. EDUCATIONAL BACKGROUND**

	DATES	INSTITUTION	DEGREE
COLLEGE	1992-1997	DON BOSCO TECH COLLEGE	B.S. E.C.E
POST GRADUATE STUDIES			

**IV. SEMINARS AND TRAININGS ATTENDED**

**A. FOREIGN TRAININGS/SEMINARS**

ITEM	COURSE NAME	COMPANY/SPONSOR	VENUE	INCLUSIVE DATES
1.	CODAN7700 & 7100 INSTALLATION AND MAINTENANCE DIGITAL MICORWAVE RADIO COURSE	CODAN/ TRENDS	MELBOURNE, AUSTRALIA	AUGUST 23-25, 2000
2.	TRAINING ON REPAIR OF CODAN C BAND EQUIPMENT	CODAN/TRENDS	MELBOURNE AUSTRALIA	AUGUST 28- SEPT 1, 2000
3.				

Corporate Office  
 6F Trafalgar Plaza 105 H.V. Dela Costa St.  
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**B. LOCAL TRAININGS/SEMINARS**

ITEM	SEMINAR TITLE	COMPANY/SPONSOR	VENUE	INCLUSIVE DATES
1.	FIBER OPTIC MULTIPLEXING (FME-M, FME-F, 16 X E1)	PANDATEL	TRENDS & TECHNOLOGIES, INC	JUNE-2001
2.	DWDM SOLUTION (FOMUX PRODUCT LINES)	PANDATEL	TRENDS & TECHNOLOGIES, INC	SEPTEMBER-2001
3.	FIBER OPTIC TRANSMISSION (E1, E3/DS3, STM-4, STM-16)	PANDATEL	TRENDS & TECHNOLOGIES, INC	SEPTEMBER-2001
4.	CERTIFIED ASSOCIATE IN PROJECT MANAGEMENT	TRENDS & TECHNOLOGIES, INC		APRIL 21, 2010
5.	PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION PREPARATION COURSE	TRENDS & TECHNOLOGIES, INC	MANILA	MARCH 1-4, 2012

**C. CERTIFICATIONS**

ITEM	DESIGNATION	COMPANY/SPONSOR	EXAMINATION	INCLUSIVE DATES
1.	TELEPRESENCE VIDEO SALES SPECIALIST FOR MASTERS EXAM	TRENDS & TECHNOLOGIES, INC.	650-299	FEBRUARY 21, 2013
2.	TELEPRESENCE VIDEO SALES SPECIALIST FOR MASTERS EXAM	TRENDS & TECHNOLOGIES, INC.	650-299	FEBRUARY 21, 2013
3.	PROJECT MANAGEMENT PROFESSIONAL - PMP	TRENDS & TECHNOLOGIES, INC.		AUG. 21, 2021 – AUG. 20, 2024

**D. PROJECT HANDLED**

ITEM	PROJECT	COMPANY/ ADDRESS	INCLUSIVE DATES	CONTACT PERSON AND NUMBER
1.	Firewall Audit and Management System	Bangko Sentral ng Pilipinas, Bangko Sentral ng Pilipinas, A. Mabini St. cor. P. Ocampo Sr. Ave. Malate Manila	Nov. 02, 2016 to Feb 21, 2017	John Morales - 0917-7952706
2.	Data Center Expansion	Security Bank Corporation 6776 Ayala Avenue, Makati City	20-Jun-17 to 11-Sep-17	Marc Castro - 0917-8879330
3.	Upgrade and Replacement of the Corporate PABX and Call Center Telephony System.	Union Bank of the Philippines. 31F Union Bank Plaza Bldg., Meralco Avenue, corner Onyx Rd. & Sapphire St. Ortigas Center, Pasig City	8-May-17 to 8-Aug-17	Michael P. Magbanua - 0917-8194175
4.	Supply, Delivery and Installation of LAN Infra Equipment	Insular Life 16th Floor Insular Life Corporate Centre Filinvest Corporate City Alabang, Muntinlupa City	31-Oct-18 to 1-Aug-19	Mr. Kenn Wong - (02) 8582-1818
5.	Supply, Delivery, and Installation of Advanced Web Application Firewall	United Coconut Planters Bank, UCPB Corp Building, Makati Ave., Makati City	Jan. 18, 2021 to Jul. 19, 2021	Augusto Jocson - (02) 8894-9000

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**Documents regarding the  
SOC Manager/Tier 4  
Analyst**

Certification Number  
**ECC9254601873**



# Certified Ethical Hacker

This is to acknowledge that

**DELFIN JR BARQUILLA**

has successfully completed all requirements and criteria for

**Certified Ethical Hacker**

certification through examination administered by EC-Council

Issue Date: 16 March, 2023

Expiry Date: 15 March, 2026



#0732  
ISO/IEC 17024  
Personnel Certification Program

Sanjay Bavisi, President

CERTIFIED TRUE COPY

Certification Number  
**ECC6024379518**

**CTIA**  
Certified Threat Intelligence Analyst

# Certified Threat Intelligence Analyst

This is to acknowledge that

**DELFIN JR BARQUILLA**

has successfully completed all requirements and criteria for

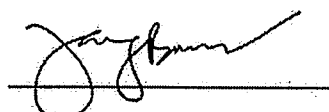
## Certified Threat Intelligence Analyst

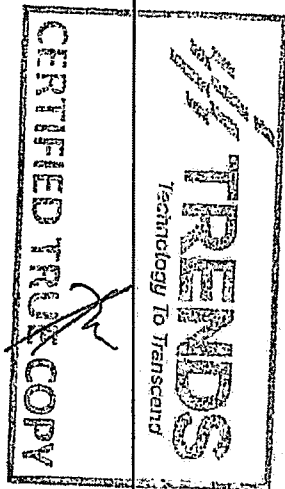
certification through examination administered by EC-Council

Issue Date: **02 June, 2023**

Expiry Date: **01 June, 2026**

**EC-Council**

  
Sanjay Bavisi, President



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NSE Certification  
Program

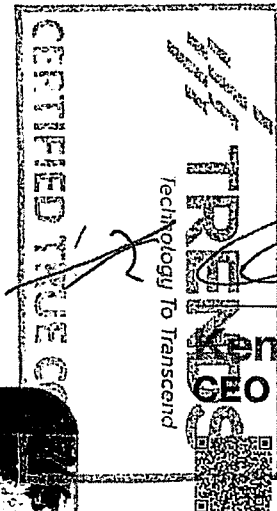


**This certifies that  
DELFIN JR BARQUILLA  
has achieved  
NSE 1 Network Security Associate**

Date of achievement: June 15, 2023

Valid until: June 15, 2025

Certification Validation number: PMFGaadTM9



*Ken Xie*  
**Ken Xie**  
CEO of Fortinet

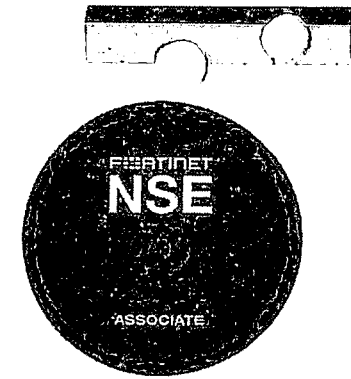
*Michael Xie*

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)



NSE Certification  
Program

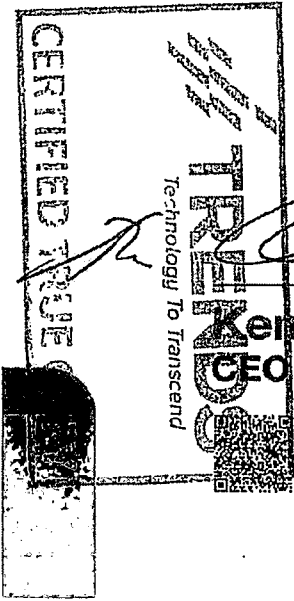


**This certifies that  
DELFIN JR BARQUILLA  
has achieved  
NSE 2 Network Security Associate**

Date of achievement: June 16, 2023

Valid until: June 16, 2025

Certification Validation number: j25IZWWnS5



**Ken Xie**  
CEO of Fortinet

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

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Program

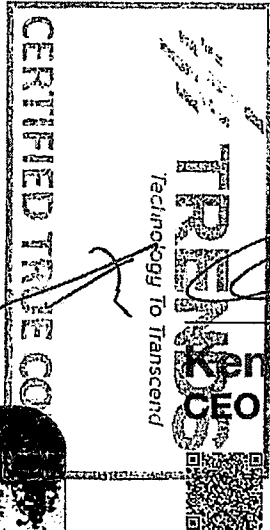


**This certifies that  
DELFIN JR BARQUILLA  
has achieved  
NSE 3 Network Security Associate**

**Date of achievement: June 23, 2023**

**Valid until: June 23, 2025**

**Certification Validation number: BTnWCiKTqe**



**Ken Xie**  
CEO of Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

A handwritten signature in black ink, appearing to read "Michael Xie".

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet





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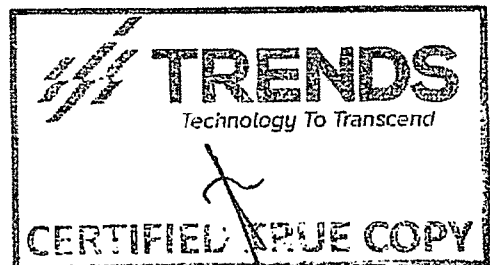
Sign Out

Certification

Search:

Showing 1-6 of 6

First name	Last name	Candidate number	Certification	Level	Module	Exam date
Delfin Jr	Barquilla	106***16	ITIL	Foundation		2012-11-09

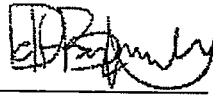


**Trends & Technologies, Inc.**

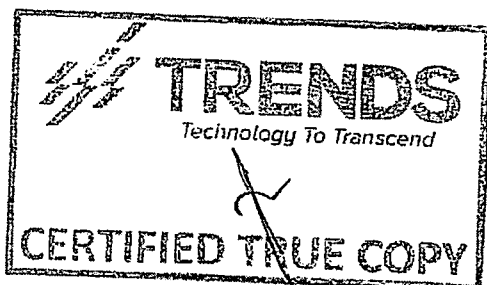
**JON**

**DELFIN JR. I. BARQUILLA**

**TTI-2163**



EMPLOYEE'S SIGNATURE






October 12, 2023

**CERTIFICATE OF EMPLOYMENT**

This certifies that Mr. Delfin I. Barquilla Jr. is an employee of Trends & Technologies, Inc. from August 08, 2022 up to the present and holds a permanent position of MICTS Service Operations Head.

This certification is issued to comply with the bidding requirements of the Land Bank of the Philippines.

  
**Grace R. Lorenzo**  
Human Resources Head

**Trends & Technologies, Inc.**  
23rd Floor Trafalgar Plaza  
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# TRENDS

Technology To Transcend

## I. PERSONAL INFORMATION

NAME: **BARQUILLA** (LAST NAME) **DELFIN JR.** (FIRST NAME) **ICOGO** (MIDDLE NAME)

GROUP: MANAGED ICT SERVICES POSITION: MICTS SERVICE OPERATIONS HEAD

DIVISION: SERVICE OPERATIONS DATE HIRE: AUG 8, 2022

## II. WORK EXPERIENCES

ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
1.	AUG 2022 – PRESENT	TRENDS & TECHNOLOGIES, INC	MICTS SERVICE OPERATIONS HEAD	<ul style="list-style-type: none"> <li>• Overall responsible for ensuring that the Service Operations has the optimum organizational structure to support Trends business streams effectively and efficiently.</li> <li>• Ensure the delivery of top-tier services to clients.</li> <li>• Drive process improvements and maintain a high standard of service excellence. Institutionalize metrics as a key indicator for continuous service improvement.</li> <li>• Lead the Service Operations in achieving the highest possible service availability and customer satisfaction rating.</li> <li>• Ensure Service Operations is available and functioning in accordance to commitments and acceptable standards</li> <li>• Ensure Service Operations technology tools &amp; logistical resources are always available in providing.</li> <li>• Projects handled: <ul style="list-style-type: none"> <li>o Managed IT Security, Managed Wi-Fi, Managed Network in a Pharmaceutical Company</li> <li>o Managed Security Services in four (4) government financial institution</li> </ul> </li> </ul>

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2.	2017 – 2022	COCA-COLA BEVERAGES PHILIPPINES, INC. COCA-COLA FAR EAST LIMITED (CONTINUOUS TENURE)	HEAD OF INFRASTRUCTURE AND CYBERSECURITY	<ul style="list-style-type: none"> <li>• Technology infrastructure program lead.</li> <li>• Senior infrastructure program management role working within the technology operations &amp; engineering team undertaking analysts, project management and implementation support for large scale transformational change within the Coca-Cola big technology.</li> <li>• Responsible for ensuring end to end service delivery according to agreed SLAs with the designated service provider which covers the planning, designing, managing, and maintaining the corporate it infrastructure, cybersecurity, application development and application support</li> <li>• Project handled:             <ul style="list-style-type: none"> <li>◦ IT Modernization in a large beverage company</li> </ul> </li> </ul>
3.	2017	DXT TECHNOLOGY DEPLOYED TO COCA-COLA FEMSA	ACCOUNT SECURITY OFFICER	<ul style="list-style-type: none"> <li>• Plan, deliver and execute managed security projects and programs for Coca-Cola FEMSA Philippines</li> <li>• Ensuring appropriate resources are mobilized and programs projects portfolios meet operational, contractual, and economic commitments.</li> </ul>
4.	2014 – 2016	ACCENTURE INC.	IT OPERATIONS SENIOR MANAGER	<ul style="list-style-type: none"> <li>• Delivery lead plan, deliver and execute managed security and infrastructure outsourcing programs for multiple Accenture clients.</li> <li>• Ensuring appropriate resources are mobilized and programs projects portfolios meet operational, contractual, and economic commitments.</li> </ul>

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5.	2009 – 2014	HEWLETT-PACKARD PHILIPPINES CORP	ACCOUNT DELIVERY EXECUTIVE/ SERVICE DELIVERY MANAGER/ NETWORK OPERATIONS LEAD	<ul style="list-style-type: none"> <li>• Lead and coordinate onshore/offshore delivery activities for all managed services under contract within plan of record/forecasted cost while achieving contract SLAS, agreed SLOs and other ABS contractual commitments.</li> <li>• Accountable for delivery against cost and margin (DEGM) metrics</li> <li>• Manage relationships with customers.</li> <li>• Supervise network tower.</li> <li>• Responsible for the daily performance and availability of the organization's network.</li> <li>• Analyze network and recommend upgrades/changes.</li> <li>• Assess organization's current and future network needs.</li> <li>• Oversees the daily operations of network staff</li> </ul>
6.	2003 – 2009	ACCENTURE, INC.	NETWORK TEAM LEAD/ NETWORK ENGINEER/ DESKTOP SUPPORT ENGINEER	<ul style="list-style-type: none"> <li>• Supervise the network engineering team of assigned domain which comprises a team of 13 in the areas of firewall/VPN, LAN/WAN, and network services to ensure the availability of the network to local, remote and/or client resources and professional development of subordinates.</li> <li>• Part of workstation engineering team servicing individuals with laptop and desktops.</li> </ul>

### III. EDUCATIONAL BACKGROUND

	DATES	SCHOOL	DEGREE
COLLEGE	2001 – 2003	AMA BINAN LAGUNA	BS INFORMATION TECHNOLOGY
POST GRADUATE STUDIES	2017 – 2019	DE LA SALLE LIPA	(MMT) MASTER'S IN MANAGEMENT TECHNOLOGY

### IV. SEMINARS AND TRAININGS ATTENDED

#### A. FOREIGN TRAININGS/ SEMINARS

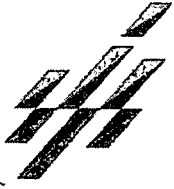
ITEM	COURSE NAME	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	MENLO SECURITY	MENLO	NEW YORK	2018
2.	JUNIPER/NETSCREEN FIREWALL AND SWITCHING	JUNIPER	PERTH	2009
3.	CHECKPOINT NOKIA FIREWALL	MTECH	SINGAPORE	2006

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## B. LOCAL TRAININGS/SEMINARS

ITEM	SEMINAR TITLE	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	ACCELERATE TALENT PROGRAM SERIES OF LEADERSHIP TRAININGS FOR SELECT EXECUTIVES	GIBSON HALLMARK	PHILIPPINES – MULTIPLE VENUE	2019 - 2021
2.	VARIOUS SEMINARS ON 1. OPERATIONS SECURITY 2. MODERN WORKPLACE 3. SOC 4. NETWORKING 5. CLOUD	VARIOUS SUPPLIERS	PHILIPPINES – MULTIPLE VENUE	2017 - 2021
3.	PEOPLE, PROJECT, SECURITY AND ACCOUNT DELIVERY MANAGEMENT	ACCENTURE	MANDALUYONG	2014 - 2016
4.	HP ASE NETWORKING	HP	TAGUIG	2012
5.	ITIL V3	HP	TAGUIG	2011
6.	CCNA, CCNP (SWITCHING)	FUJITSU	MAKATI	2005

## C. CERTIFICATIONS

ITEM	TITLE	INCLUSIVE DATES
1.	CEH - CERTIFIED ETHICAL HACKER	MAR 16, 2023 – MAR 15, 2026
2.	CTIA - EC COUNCIL CERTIFIED THREAT INTELLIGENCE ANALYST	JUN 2, 2023 – JUN 1, 2026
3.	NSE1 NETWORK SECURITY ASSOCIATE	JUN 15, 2023 – JUN 15, 2025
4.	NSE2 NETWORK SECURITY ASSOCIATE	JUN 16, 2023 – JUN 16, 2025
5.	NSE3 NETWORK SECURITY ASSOCIATE	JUN 23, 2023 – JUN 23, 2025
6.	ITIL® FOUNDATION CERTIFICATE V3	SEP 11, 2012

## D. PROJECT HANDLED

ITEM	COMPANY	ROLE	PROJECT DESCRIPTION	INCLUSIVE DATES
1.	A Government Financial Institution	MICTS Service Operations Head	Managed Security Services	2022 - 2024
2.	A Government Financial Institution	MICTS Service Operations Head	Managed Security Services	2022 - 2024
3.	A Government Financial Institution	MICTS Service Operations Head	Managed Security Services	2022 - 2024
4.	A Government Financial Institution	MICTS Service Operations Head	Managed Security Services	2023 - 2025
5.	A Pharmaceutical Company	Security Solutions Support Technology Lead	Managed IT Security, Managed Wi-Fi, Managed Network	2022
6.	A Large Beverage Company	Project Proponent	IT Modernization, Security Transformation, Network Transformation, Cloud migration, virtualization	2017 - 2020

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# EC-Council

Certification Number  
**ECC3985402716**



## Certified Ethical Hacker

This is to acknowledge that

**Jestoni Morales**

has successfully completed all requirements and criteria for

**Certified Ethical Hacker**

certification through examination administered by EC-Council

Issue Date: **02 June, 2023**

Expiry Date: **01 June, 2026**



#C732

ISO/IEC 17024

Personnel Certification Program

Sanjay Bavisi, President

CERTIFIED TRUE COPY



Certification Number  
**ECC0247136895**



# EC-Council Certified Incident Handler

This is to acknowledge that

**Jestoni Morales**

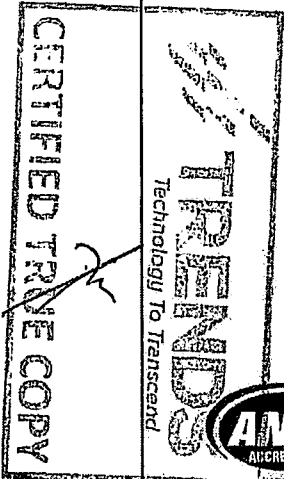
has successfully completed all requirements and criteria for

**EC-Council Certified Incident Handler**

certification through examination administered by EC-Council

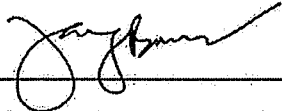
Issue Date: **28 December, 2022**

Expiry Date: **27 December, 2025**



ISO/IEC 17024  
Personnel Certification Program

**EC-Council**

  
Sanjay Bavisi, President

# OFFENSIVE SECURITY

THIS IS TO ACKNOWLEDGE THAT

Jestoni Morales

IS CERTIFIED AS AN

## OSWP

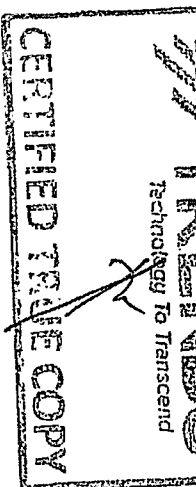
(Offensive Security Wireless Professional)

AND HAS SUCCESSFULLY COMPLETED ALL REQUIREMENTS AND  
CRITERIA FOR SAID CERTIFICATION THROUGH EXAMINATION  
ADMINISTERED BY OFFENSIVE SECURITY.

THIS CERTIFICATION, EARNED ON

30th of September 2018

*Mati Aharoni*  
Mati Aharoni



**Trends & Technologies, Inc.**

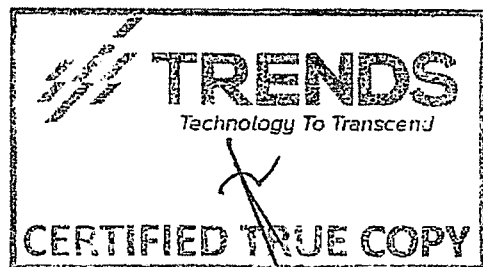
**JES**

JESTONI E. MORALES

TTI-2206



EMPLOYEE'S SIGNATURE






October 5, 2023

**CERTIFICATE OF EMPLOYMENT**

This certifies that Mr. Jestoni E. Morales is an employee of Trends & Technologies, Inc. from October 6, 2022 up to the present and holds a permanent position of SOC Manager.

This certification is issued to comply with the bidding requirements of the Land Bank of the Philippines.

  
**Grace R. Lorenzo**  
Human Resources Head

**Trends & Technologies, Inc.**  
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Created by  
B. ... 2023-HR-F\_COE



# TRENDS

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## I. PERSONAL INFORMATION

NAME: **MORALES** **JESTONI** **EMNACE**  
 (LAST NAME) (FIRST NAME) (MIDDLE NAME)

GROUP: MANAGED ICT SERVICES POSITION: SOC MANAGER

DIVISION: SERVICES DATE HIRE: OCT 6, 2022

## II. WORK EXPERIENCES

ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
1.	OCT 2022 – PRESENT	TRENDS & TECHNOLOGIES, INC	SOC MANAGER	<p><b>Service Operations Management</b></p> <ul style="list-style-type: none"> <li>OLA Management and reporting</li> <li>Recommend and implement technical and operating performance standards.</li> <li>Execute crisis communication plan.</li> <li>Address complaints and resolve problems with internal as well as external customers.</li> </ul> <p><b>Service Operations Management - Incident Management</b></p> <ul style="list-style-type: none"> <li>Act as an incident manager for P1 and P2 incidents.</li> </ul> <p><b>Service Operations Management - Problem Management</b></p> <ul style="list-style-type: none"> <li>Flag recurring incidents and inform Problem Manager of such incidents for proper Problem Management handling.</li> </ul> <p><b>Service Operations Management - Process Engineering</b></p> <ul style="list-style-type: none"> <li>Contribute in the establishment of the most effective and efficient processes.</li> <li>Promote and uphold compliance to agreed standards and processes.</li> <li>Report inefficiencies and non-compliance to agreed standards and processes.</li> <li>Propose process and procedure within the Security Operations Center.</li> </ul> <p><b>Change Management</b></p> <ul style="list-style-type: none"> <li>Overall responsible for overseeing the correctness of the implementation of changes.</li> </ul> <p><b>Continuous Improvement</b></p> <ul style="list-style-type: none"> <li>Collaborate and contribute with other managers in improving workflows, documentations, standards and processes.</li> <li>Projects handled:           <ul style="list-style-type: none"> <li>Managed Security Services in four (4) government financial institution</li> </ul> </li> </ul>
2.	DEC 2013 – AUG 2022	NEXT GENERATION TECHNOLOGIES GLOBAL INC.	TECHNICAL MANAGER	<p><b>Security Solutions Implementation</b></p> <ul style="list-style-type: none"> <li>Data loss protection solution</li> <li>Endpoint protection solution</li> <li>Vulnerability management solution</li> </ul>

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				<ul style="list-style-type: none"> <li>• Web application scanning solution</li> <li>• Security awareness training and simulation solution</li> <li><b>IT Security Services</b></li> <li>• Vulnerability Assessment and Penetration Testing (VAPT) services</li> <li>• Security awareness training and phishing simulation</li> <li>• PCI-DSS Pre-audit and red teaming exercises</li> <li>• Wi-Fi Audit</li> <li>• Project handled:             <ul style="list-style-type: none"> <li>○ A Property Management Company – Vulnerability Assessment and Penetration Testing of Web Applications, Wireless Network, Phishing Simulation and System Exploitation and Overall Internal Network</li> <li>○ A Financing Company – Managed Vulnerability Assessment Services</li> <li>○ A Financing Company – Implementation of Vulnerability Assessment for internal/ external systems and web application scanning</li> </ul> </li> </ul>
3.	2012 – 2013	SWEDA SYSTEMS PHILIPPINES	SYSTEM ENGINEER	PDS Specialist for Jollibee Branches nationwide

### III. EDUCATIONAL BACKGROUND

	DATES	SCHOOL	DEGREE
COLLEGE	2008 – 2012	UNIVERSITY OF CALOOCAN CITY	BS INFORMATION TECHNOLOGY
POST GRADUATE STUDIES	N/A	N/A	N/A

### IV. SEMINARS AND TRAININGS ATTENDED

#### A. FOREIGN TRAININGS/ SEMINARS

ITEM	COURSE NAME	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	N/A			
2.				
3.				

#### B. LOCAL TRAININGS/SEMINARS

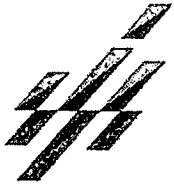
ITEM	SEMINAR TITLE	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	ISACA CERTIFIED INFORMATION SECURITY MANAGER (CISM) TRAINING	TRENDS		JAN 2023
2.	CERTIFIED ETHICAL HACKER TRAINING	NGT GLOBAL	MAKATI	2017

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## C. CERTIFICATIONS

ITEM	TITLE	INCLUSIVE DATES
1.	EC CERTIFIED ETHICAL HACKER (CEH)	JUNE 2, 2023 – JUNE 1, 2026
2.	EC CERTIFIED INCIDENT HANDLER (ECIH)	DEC 28, 2022 – DEC 27, 2025
3.	OFFENSIVE SECURITY WIRELESS PROFESSIONAL (OSWP)	SEPT 30, 2018

## D. PROJECT HANDLED

ITEM	COMPANY	ROLE	PROJECT DESCRIPTION	INCLUSIVE DATES
1.	A Government Financial Institution 1	SOC Manager	Managed Security Services	2022 - 2024
2.	A Government Financial Institution 2	SOC Manager	Managed Security Services	2022 - 2024
3.	A Government Financial Institution 3	SOC Manager	Managed Security Services	2022 - 2024
4.	A Government Financial Institution 4	SOC Manager	Managed Security Services	2023 - 2025
5.	A Property Management Company	Project Manager	VAPT for Web Applications, Wireless Network, Phishing Simulation and System Exploitation and Overall Internal Network	2018 – 2021
6.	A Financing Company	Project Manager	Managed Vulnerability Assessment Services	2018 – 2021
7.	A Financing Company	Project Manager	Implementation of Vulnerability Assessment for internal/ external systems and web application scanning	2017 - 2021

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**Documents regarding the  
Team Lead/Tier 3  
Analyst**



Certification Number  
**ECC2379064851**



## EC-Council Certified Incident Handler

This is to acknowledge that

**Madeleine Engua**

has successfully completed all requirements and criteria for

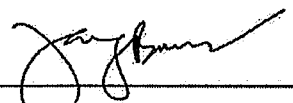
**EC-Council Certified Incident Handler**

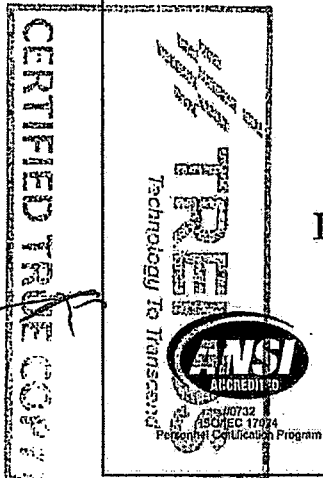
certification through examination administered by EC-Council

Issue Date: **17 December, 2021**

Expiry Date: **16 December, 2024**

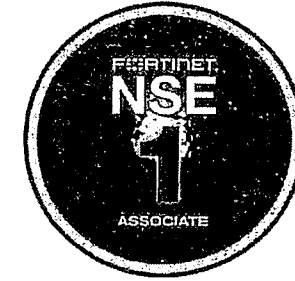
**EC-Council**

  
Sanjay Bavisi, President



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NSE Certification  
Program

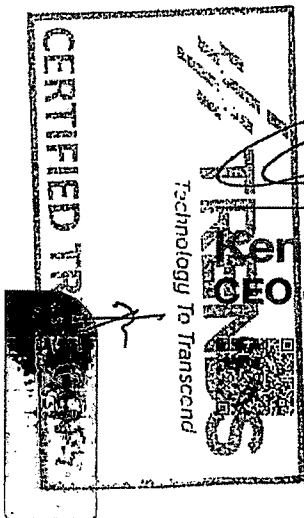


**This certifies that  
Madeleine Engua  
has achieved  
NSE 1 Network Security Associate**

**Date of achievement: November 8, 2022**

**Valid until: November 8, 2024**

**Certification Validation number: 1JRSbVp2Jf**



**Ken Xie**  
CEO of Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

A handwritten signature in black ink, appearing to read "Michael Xie".

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

# EC-Council

Certification Number  
**ECC4359608721**

**C** | **EH**  
Certified Ethical Hacker

## Certified Ethical Hacker

This is to acknowledge that

**Madeleine Engua**

has successfully completed all requirements and criteria for

**Certified Ethical Hacker**

certification through examination administered by EC-Council

Issue Date: **20 October, 2021**

Expiry Date: **19 October, 2024**



#-1732

ISO/IEC 17024

Personnel Certification Program

A handwritten signature in black ink, appearing to read "Sanjay Bavisi", written over a horizontal line.

Sanjay Bavisi, President

CERTIFIED TRUE COPY

# ISO/IEC 27001 INFORMATION SECURITY ASSOCIATE™

HEREBY WE ARE PROUD TO AWARD OUR STUDENT

**MADELEINE  
ENGUA**

## ACCREDITED PROFESSIONAL CERTIFICATION

IN TESTIMONY THEREOF, AFTER FORMAL EVALUATIONS, WE CONFIRM THE DEMONSTRATED KNOWLEDGE AND OUTSTANDING SKILLS IN THE SUBJECT MATTER EXPERTISE OF THIS PROFESSIONAL CERTIFICATION.

05 APRIL 2022

DATE

*Yeliz Obergfell*

AUTHORIZED SIGNATURE

49909567902151

AUTHORIZED CERTIFICATION ID

SKILLFRONT

This is to certify that  
**Engua Madeleine Gabriel**

Has achieved the  
**ITIL® Foundation certificate in IT Service  
Management**

Effective from **30 September 2016**

Expiry date **N/A**

Certificate number **04050062-01-VD3K**

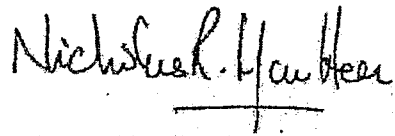
Candidate number **2000490608**

Signature




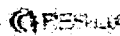

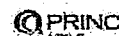

Abid Ismail, CEO, AXELOS

Signature



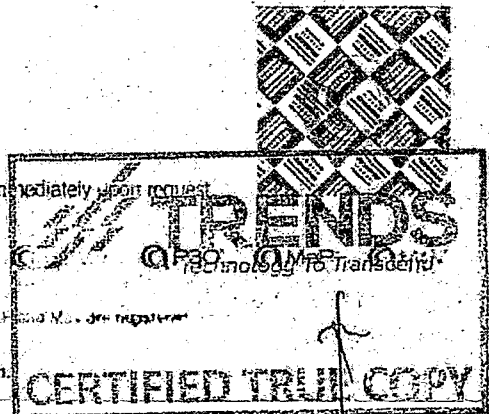
Nick Houlton, COO, APMG International

This certificate remains the property of the issuing Examination Institute and shall be returned immediately upon request.

AXELOS, the AXELOS logo, the AXELOS word logo, ITIL, PRINCE2, PRINCE2 AGILE, MSP and MoR are registered trademarks of APMG International. RESILIA is a trademark of AXELOS Limited.

This examination is based on the 2011 version.

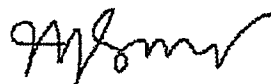


**Trends & Technologies, Inc.**

**MAE**

**MADELEINE G. ENGUA**

**TTI-0953**



EMPLOYEE'S SIGNATURE



**TRENDS**  
*Technology To Transcend*






September 25, 2023

**CERTIFICATE OF EMPLOYMENT**

This certifies that Ms. Madeleine G. Engua is an employee of Trends & Technologies, Inc. from July 7, 2016 up to the present and holds a permanent position of ISMS Lead.

This certification is issued to comply with the bidding requirements of the Land Bank of the Philippines.

  
**Grace R. Lorenzo**  
Human Resources Head

**Trends & Technologies, Inc.**  
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ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
				<p>development of Junior and Senior Consultants.</p> <ul style="list-style-type: none"> <li>• Provide a good working environment that promotes healthy interactions through open communications and encourage team members to participate in team discussions and seek inputs for process improvements and service offerings.</li> </ul> <p>Projects Handled:</p> <ul style="list-style-type: none"> <li>• DPA Compliance in a Headhunting Company</li> <li>• Information Security Focused Group Discussions in a Pharmaceutical Company</li> <li>• Maturity Assessment in a Pharmaceutical Company</li> <li>• Internal Audit in a System Integrator Company</li> <li>• DPA Compliance in a System Integrator Company</li> <li>• Maturity Assessment in a System Integrator Company</li> <li>• Data Protection Enhancement &amp; Technical and Non-technical Assessment for corporate IT systems in a System Integrator Company</li> <li>• Internal Audit in a System Integrator Company</li> <li>• Digitalization Project &amp; Maturity Assessment in a Government Agency</li> <li>• Managed Security Services in four (4) Government Financial Institution</li> </ul>
2.	SEP 2016 – JAN 2017	TRENDS & TECHNOLOGIES, INC.	SERVICE DESIGN AND INNOVATION MANAGER FOR MICTS	<ul style="list-style-type: none"> <li>• Responsible for creating the service pipeline for the MICTS. The role required creativity and out of the box thinking to create offerings that deemed to be unique from competitors offering the same Managed Services.</li> <li>• Responsible for coordinating the delivery of Information Security services into key clients.</li> <li>• Collaborated across different groups to be able to visualize opportunities and the business acumen to lead ideas from generation to implementation.</li> </ul>
3.	JUL – SEP 2016	TRENDS & TECHNOLOGIES, INC.	SERVICE DELIVERY OFFICER	<ul style="list-style-type: none"> <li>• Responsible for coordinating the delivery of Information Security services into key clients.</li> <li>• Played a vital role in creating long term and healthy client relationships, acting as the bridge between the client and the security operations team.</li> <li>• Assisted the Service Delivery Manager in the governance across all areas of the service delivery process, continual service improvement and customer satisfaction, utilizing the knowledge gained from ITILv3 Certification Training.</li> </ul>
4.	MAY 2011 – JUN 2016	STARBUCKS COFFEE	ASSISTANT STORE MANAGER	<ul style="list-style-type: none"> <li>• Responsible for executing company standards on operations at a store that runs to an average of 900 to 1000</li> </ul>

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ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
				<p>sales transactions in a day that operates 6 days a week.</p> <ul style="list-style-type: none"> <li>Assists the store manager in formulating store level action plans to achieve target key performance indicators and target budget.</li> <li>Responsible for planning work schedules for individual and the team.</li> <li>Handling inventory and supplies ordering to ensure profitability, on point controllable contribution and minimal variances during Profit and Loss meetings.</li> <li>Trains new people on the job on how to deliver world class customer service and basic barista skills.</li> <li>Analysis of sales trends on a weekly and monthly basis and furnishes weekly sales report, submitted to higher management in a timely manner.</li> <li>Execution of marketing initiatives to help promote new products and drive sales of high-ticket products in attainment of bonus incentives and market wide marginal targets.</li> <li>Facilitates regular performance reviews of baristas as part of their career development and advancement.</li> </ul>
5.	SEP 2007 – MAY 2011	STARBUCKS COFFEE	SHIFT SUPERVISOR	<ul style="list-style-type: none"> <li>Execute store policies and deliver legendary service on scheduled shifts by deploying people to various positions to help minimize bottlenecks, service delays and customer complains.</li> <li>Responsible in deploying shift team in various positions during store operations to ensure highly satisfied customers all the time.</li> <li>Adheres to company policies and role models what is expected of a barista during scheduled shifts.</li> <li>Endorses/ provides feedback of significant events happening on shift on three aspects: customers, business, and partners.</li> <li>Seeks customer feedback on how to further improve service of the store during go see activities performed on shift.</li> <li>Ensure shift team is focus on customers all the time and determines non coverage hours to perform daily duty rosters and drives break times.</li> </ul>

### III. EDUCATIONAL BACKGROUND

	DATES	SCHOOL	DEGREE
COLLEGE	2001 – 2005	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES	BS TOURISM
POST GRADUATE STUDIES	N/A		

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## IV. SEMINARS AND TRAININGS ATTENDED

### A. FOREIGN TRAININGS/ SEMINARS

ITEM	COURSE NAME	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	N/A			
2.				
3.				

### B. LOCAL TRAININGS/SEMINARS

ITEM	SEMINAR TITLE	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	ISACA CERTIFIED INFORMATION SECURITY MANAGER (CISM) TRAINING	TRENDS		JAN 9-12, 2023
2.	EC-COUNCIL CERTIFIED INCIDENT HANDLER (ECIH) TRAINING	TRENDS	VIRTUAL	DEC 17, 2021
3.	CERTIFIED ETHICAL HACKER (CEH) TRAINING	TRENDS	VIRTUAL	OCT 20, 2021
4.	INTERNAL QUALITY AUDIT TRAINING	TRENDS	VIRTUAL	JUN 23 - 24, 2021
5.	PROJECT MANAGEMENT PROFESSIONAL TRAINING	TRENDS		MAY 21-25, 2018

### C. CERTIFICATIONS

ITEM	TITLE	INCLUSIVE DATES
1.	ECIH - EC COUNCIL CERTIFIED INCIDENT HANDLER	DEC 17, 2021 – DEC 16, 2024
2.	NSE 1 NETWORK SECURITY ASSOCIATE	NOV 8, 2022 – NOV 8, 2024
3.	CEH - CERTIFIED ETHICAL HACKER	OCT 20, 2021 – OCT 19, 2024
4.	ISO/IEC 27001 INFORMATION SECURITY ASSOCIATE	APR 5, 2022
5.	ITIL V3 FOUNDATION	SEP 30, 2016

### D. PROJECT HANDLED

ITEM	COMPANY	ROLE	PROJECT DESCRIPTION	INCLUSIVE DATES
1.	A Government Financial Institution	Project Team Lead for the Maturity Assessment	Managed Security Services	2022 - 2024
2.	A Government Financial Institution	Project Team Lead for the Maturity Assessment	Managed Security Services	2022 - 2024
3.	A Government Financial Institution	Project Team Lead for the Maturity Assessment	Managed Security Services	2022 - 2024
4.	A Government Financial Institution	Project Team Lead for the Maturity Assessment	Managed Security Services	2023 – 2025
5.	A Government Agency	Project Team Lead for the Maturity Assessment	Digitalization Project, Maturity Assessment using CIS-CSC v8 – Implementation Group 1 as part of the Task 2 phase of the digitalization project.	2022
6.	A System Integrator Company	Project Team Lead for Internal Audit Program	Internal Audit Program. Performed ISO 27001 Compliance audit, Risk assessment using CIS-CSCv8 and oversight on VA activity and Firewall Rules Review.	2021
7.	A System Integrator Company	Project Team Lead for Data Protection Enhancement	Data Protection Enhancement. Technical and Non-technical assessment for corporate IT systems	2021
8.	A Non-Profit Organization	Project Team lead for Maturity Assessment	Maturity Assessment	2021

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ITEM	COMPANY	ROLE	PROJECT DESCRIPTION	INCLUSIVE DATES
9.	A System Integrator Company	Member of Privacy Compliance Team	DPA Compliance	2021 - 2023
10.	A System Integrator Company	Project Team Lead for Internal Audit Team	Internal Audit Program. Performed ISO 27001 Compliance audit, Risk assessment using CIS-CSCv8 and oversight on VA activity and Firewall Rules Review.	2019
11.	A Pharmaceutical Company	Project team lead for the Maturity Assessment	Maturity Assessment	2019
12.	A Pharmaceutical Company	Consultant on information security topics	Information Security Focused Group Discussions	2018-2019
13.	A Headhunting Company	Member of the DPA Compliance team	DPA Compliance	2017-2018

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Certification Number  
**ECC8423597610**

**CHFI**  
Computer Hacking Forensic Investigator

# Computer Hacking Forensic Investigator

This is to acknowledge that

**Maria Carla Angela Belen**

has successfully completed all requirements and criteria for

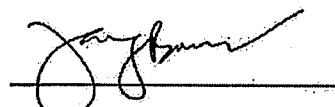
**Computer Hacking Forensic Investigator**

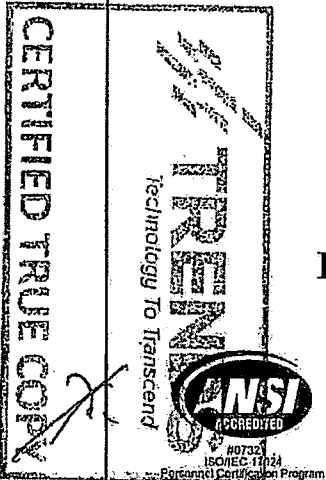
certification through examination administered by EC-Council

Issue Date: **11 February, 2022**

Expiry Date: **10 February, 2025**

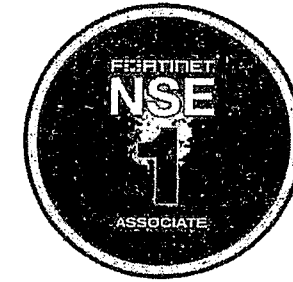
**EC-Council**

  
Sanjay Bavisi, President



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**NSE Certification  
Program**

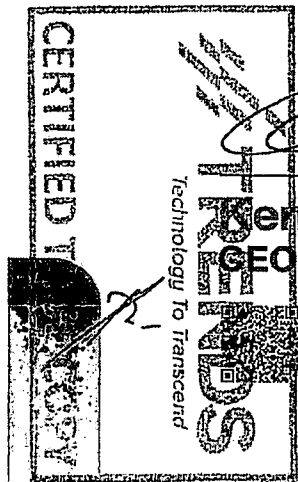


**This certifies that  
MARIA CARLA ANGELA BELEN  
has achieved  
NSE 1 Network Security Associate**

**Date of achievement: February 6, 2023**

**Valid until: February 6, 2025**

**Certification Validation number: aGhYmYZxEs**



  
**Ken Xie**  
CEO of Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)



**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

**FORTINET®**

NSE Certification  
Program

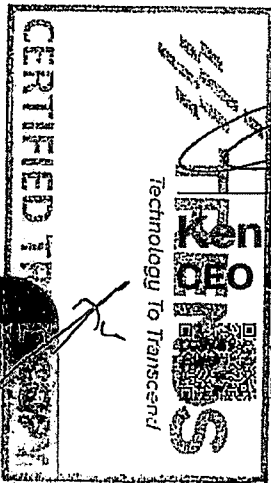


**This certifies that  
MARIA CARLA ANGELA BELEN  
has achieved  
NSE 2 Network Security Associate**

Date of achievement: March 21, 2023

Valid until: March 21, 2025

Certification Validation number: uHALYnFYEF



**Ken Xie**  
CEO of Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

A handwritten signature in black ink.

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

**FORTINET®**

NSE Certification  
Program



**This certifies that  
MARIA CARLA ANGELA BELEN  
has achieved  
NSE 3 Network Security Associate**

Date of achievement: September 27, 2023

Valid until: September 27, 2025

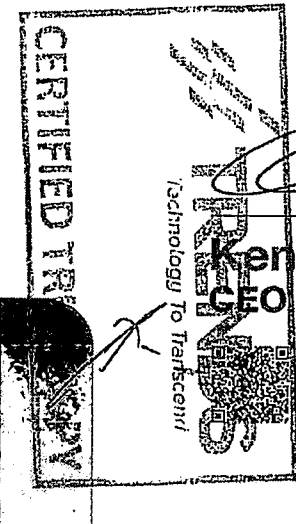
Certification Validation number: LWCcRtXABn

  
**Ken Xie**  
CEO of Fortinet



**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

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**Trends & Technologies, Inc.**

**CHARLA**

**MARIA CARLA ANGELA M. BELEN**

**TTI-0753**



EMPLOYEE'S SIGNATURE






October 5, 2023

**CERTIFICATE OF EMPLOYMENT**

This certifies that Ms. Maria Carla Angela M. Belen is an employee of Trends & Technologies, Inc. from March 5, 2015 up to the present and holds a permanent position of SOC Team Lead.

This certification is issued to comply with the bidding requirements of the Land Bank of the Philippines.

  
**Grace R. Lorenzo**  
Human Resources Head

**Trends & Technologies, Inc.**  
23rd Floor Trafalgar Plaza  
105 H.V. Dela Costa Street, Salcedo Village  
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## I. PERSONAL INFORMATION

NAME: **BELEN** **MARIA CARLA ANGELA** **MARINDUQUE**  
 (LAST NAME) (FIRST NAME) (MIDDLE NAME)

GROUP: **MANAGED ICT SERVICES** POSITION: **SOC TEAM LEAD**

DIVISION: **SERVICES** DATE HIRE: **MAR 5, 2015**

## II. WORK EXPERIENCES

ITEM	INCLUSIVE DATES	COMPANY NAME	POSITION	DESCRIPTION OF FUNCTION
1.	MAR 2015 - PRESENT	TRENDS & TECHNOLOGIES, INC	SOC TEAM LEAD	<p><b>SERVICE OPERATIONS MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Review and approve advisories.</li> <li>Report to immediate head on significant events that happened on the assigned shift and ensuring smooth and orderly transition to the incoming team member.</li> <li>Effectively and efficiently conduct turnover activities during shift turnover.</li> </ul> <p><b>SERVICE OPERATIONS MANAGEMENT - EVENT &amp; MONITORING MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Assist and guide SOC Analysts in the monitoring of security events for proper categorization and prioritization.</li> <li>Assist and guide SOC Analysts in the creation and updating of tickets.</li> <li>Provide assistance and appropriate actions in remediation of critical information security incidents.</li> </ul> <p><b>SERVICE OPERATIONS MANAGEMENT - INCIDENT MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Act as an Incident Handler for P1 and P2 incidents</li> <li>Escalate to Incident Manager for P1 and P2 incidents</li> <li>For non P1 and non P2 incidents           <ul style="list-style-type: none"> <li>Manage Incidents</li> <li>Manage escalation</li> </ul> </li> <li>Communicate with Trends SOC Analysts/Incident Responders/Specialist and provide/communicate update to Client and Trends internal resources (SDM, SOC Manager, Service Operations Head, MICTS Head)</li> </ul> <p><b>CHANGE MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Supervise the implementation of changes.</li> </ul> <p><b>INFORMATION MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Promote and contribute to Service Operations' information and knowledge repository.</li> </ul>

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				<p><b>BUSINESS RELATIONSHIP MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Professionally represent Trends management; enriching client relationships and providing expertise, composure and competence.</li> </ul> <p><b>ORGANIZATIONAL DEVELOPMENT - TEAM MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Supervise the operations and ensure it is in accordance with the support and operation policies, protocols and procedures.</li> <li>• Train and coach new members going on board, specifically on policies and process.</li> <li>• Responsible for providing task assignments for resources within his team.</li> <li>• Conduct performance review of his team members</li> </ul> <p>Projects Handled:</p> <ul style="list-style-type: none"> <li>o Managed Security Services in a Mutual Life Insurance Company</li> <li>o Managed IT Security, Managed Wi-Fi, Managed Network in a Pharmaceutical Company</li> <li>o Managed Security Operations Center in a Government Financial Institution</li> <li>o Managed Security Services in four (4) Government Financial Institution</li> </ul>
2	APR 2012 – JAN 2014	LEVEL UP	SERVICE DELIVERY OFFICER & LEVEL 2 SENIOR LEAD	<p><b>Service Delivery Officer</b></p> <ul style="list-style-type: none"> <li>• Provide operational and administrative support for a range of Service Management processes including Server Maintenance Management, Incident Management, Problem Management, and Service Level Management.</li> <li>• Manages daily IT related issues.</li> <li>• Works with game developers, engineers, and product team to resolve issues.</li> <li>• Communicates with international developers on the cause of issue and nature of resolution.</li> <li>• Works with teams to find the root causes of incidents that are caused by game errors.</li> </ul> <p><b>Level 2 Senior Lead</b></p> <ul style="list-style-type: none"> <li>• Investigates issues related to game servers.</li> <li>• Escalates issues based on priority/impact/needs to drive to resolution.</li> <li>• Effectively escalate follow up and timely closure of issues until resolved.</li> <li>• Provide periodic reports and documentation of processes which describe service quality and performance in line with IT Service Management standards and ensure that service level agreements are met.</li> <li>• Participate in continuous improvement of service delivery processes, procedures,</li> </ul>

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				<p>and guidelines within the scope of IT service delivery.</p> <ul style="list-style-type: none"> <li>Perform second and third level investigation and conduct diagnostic analysis.</li> </ul> <p><b>Senior Service Support Officer</b></p> <ul style="list-style-type: none"> <li>Assist IT Service Delivery Lead with the coordination of resources to effectively manage major incidents, problems, changes, releases, and other escalations.</li> <li>Provide periodic reports which describe service quality and performance in line with IT Service Management standards and ensure that service level agreements are met.</li> <li>Define, implement, monitor, and improve Service Management processes and their associated standards, tools, procedures, and metrics.</li> <li>Participate in continuous improvement of service delivery processes, procedures, and guidelines within the scope of IT service delivery.</li> <li>Monitor compliance with IT Service Management standards, identify areas for improvement to IT staff as required</li> </ul>
3	APR 2011 – APR 2012	IP E-GAMES CORP	SERVICE DELIVERY/ PROJECT COORDINATOR	<p><b>Service Delivery Coordinator</b></p> <ul style="list-style-type: none"> <li>Assist IT Service Delivery Manager with the coordination of resources to effectively manage major incidents, problems, changes, releases, and other escalations.</li> <li>Provide periodic reports which describe service quality and performance in line with IT Service Management standards and ensure that service level agreements are met.</li> <li>Define, implement, monitor, and improve Service Management processes and their associated standards, tools, procedures, and metrics.</li> <li>Participate in continuous improvement of service delivery processes, procedures, and guidelines within the scope of IT service delivery.</li> <li>Monitor compliance with IT Service Management standards, identify areas for improvement to IT staff as required.</li> </ul> <p><b>Project Coordinator</b></p> <ul style="list-style-type: none"> <li>Organizing the various professional people working on a project.</li> <li>Making sure that all the aims of the project are met.</li> <li>Use IT systems to keep track of people and progress.</li> <li>Identifies, tracks, monitors, and communicates project-related issues, scope changes, variances and contingencies that may arise during the implementation of IT projects</li> </ul>
4	JUL 2010 – MAR 2011	LEARNING RAISED E-POWER CORP	SENIOR COURSE DEVELOPER/ PROJECT TEAM LEADER	<p><b>Senior Course Developer</b></p> <ul style="list-style-type: none"> <li>Apply best practices, instructional design principles and models, adult learning theories, and evaluation methodologies to</li> </ul>

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				<p>projects, courses, and program development.</p> <ul style="list-style-type: none"> <li>• Design, develop and select content specific graphics and illustrations.</li> <li>• Ensure learning and performance objectives are appropriate to the audience and that the training materials meet stated objectives.</li> <li>• Identify problems and develop solutions to ensure both quality and deadlines are achieved.</li> <li>• Provide weekly or ad-hoc updates to stakeholders and management on course development progress, project development prioritization, and course release information.</li> <li>• Evaluate the outcomes of the project as established during the planning phase.</li> <li>• Work on multiple projects concurrently; monitor activity, progress, and time related to project development.</li> <li>• Perform quality assurance checks on SCORM content that have been developed or purchased.</li> </ul> <p><b>Project Team Leader</b></p> <ul style="list-style-type: none"> <li>• Determine the objectives and measures upon which the project will be evaluated at its completion.</li> <li>• Develop a schedule for project completion that effectively allocates the resources to the activities.</li> <li>• Ensure that all project personnel receive an appropriate orientation to the organization and the project.</li> <li>• Identifies, tracks, monitors, and communicates project-related issues, scope changes, variances and contingencies that may arise during the implementation of projects.</li> <li>• Ensures that the project progress is within expected guidelines and is completed on time.</li> <li>• Works with customers to identify the roles of project team members, project reporting structures and frequency of interaction and any training requirements that may be needed for a team member to complete an IT project.</li> <li>• Making sure that all the aims of the project are met</li> </ul>
5	APR 2007 – JUN 2010	LEARNING RAISED E-POWER CORP	COURSE DEVELOPER	<ul style="list-style-type: none"> <li>• Design eLearning courses based on Instructional Design Methodology.</li> <li>• Responsible in developing interactive eLearning content.</li> <li>• Conform to instructional design approach applied in the project.</li> <li>• Create graphical design elements appropriate for online instruction.</li> <li>• Produce quality eLearning materials including assessment, animations,</li> </ul>

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				<p>documents interactions, simulations, and video.</p> <ul style="list-style-type: none"> <li>• Capture simulations used for eLearning courses.</li> <li>• Integrate media elements to come up with a functional e-Learning course.</li> <li>• Join brainstorming sessions during the Course Development stage</li> </ul>
6	APR 2002 – APR 2007	ADVENT GLOVAL CORPORATE RESOURCES	HR OFFICER AND ADMIN ASSISTANT	<ul style="list-style-type: none"> <li>• Schedule interviews for the HR Manager. Schedules additional interviews as needed.</li> <li>• Facilitate recruiting, initial interview and examination for the applicants.</li> <li>• Participate in administrative staff meetings. And attends other meetings and seminars as necessary to represent the company.</li> <li>• Maintaining employee 201 files and the HR filing system. And keep employee records up to date by processing employee status changes in a timely manner.</li> <li>• Conduct employee orientation such as company benefits and other benefits.</li> <li>• Administer the day-to-day transactions and processes employee loans, applications, benefit claim issues or any concerns.</li> <li>• Maintains employee leave benefits and absences.</li> <li>• Check, Monitors and Bill all the Expense Report and Reimbursements.</li> <li>• Prepares SSS, PhilHealth and HDMF remittances.</li> <li>• Prepare paperwork required for new hires and establishes personnel file.</li> <li>• Prepare and modify documents including correspondence, reports, drafts, memos, and emails.</li> <li>• Schedule and coordinate meetings, appointments and travel arrangements for managers or supervisors.</li> <li>• Resolve administrative problems and inquiries.</li> <li>• Prepare agendas for meetings and prepare schedules.</li> <li>• Record, compile, transcribe and distribute minutes of meetings.</li> <li>• Maintain office supply inventories</li> </ul>

### III. EDUCATIONAL BACKGROUND

	DATES	SCHOOL	DEGREE
COLLEGE	JUN 1997 – JUN 2001	ST. PAUL UNIVERSITY MANILA	BS INFORMATION AND COMPUTER SCIENCE
POST GRADUATE STUDIES	N/A	N/A	N/A

### IV. SEMINARS AND TRAININGS ATTENDED

#### A. FOREIGN TRAININGS/ SEMINARS

ITEM	COURSE NAME	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	N/A			
2.				

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3.				
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## B. LOCAL TRAININGS/SEMINARS

ITEM	SEMINAR TITLE	TRAINING PROVIDER	VENUE	INCLUSIVE DATES
1.	PROJECT MANAGEMENT PROFESSIONAL TRAINING	TRENDS	SPARTAN ALLIED SERVICES (SAS)	MAY 21 TO 25, 2018
2.	CERTIFIED ETHICAL HACKER TRAINING	TRENDS	Global Knowledge	SEP 2 TO 6, 2019
3.	ITIL FOUNDATION V3	TRENDS	Trends Academy	JUL 9 to 11, 2015
4.	ITIL INTERMEDIATE OPERATIONAL SUPPORT AND ANALYSIS	TRENDS	Trends Academy	MAR 18 to 20 and 23, 2015
5.	ITIL INTERMEDIATE RELEASE, CONTROL, AND VALIDATION	TRENDS	Trends Academy	MAR 24 TO 27, 2015
6.	PROJECT MANAGEMENT FUNDAMENTALS	TRENDS	SPARTAN ALLIED SERVICES (SAS)	JUN 29 TO 30, 2017
7.	COMPUTER HACKING FORENSIC INVESTIGATOR (CHFI)	TRENDS	ONLINE	FEB 10, 2022 TO FEB 11, 2025
8.	COMPTIA SECURITY+	TRENDS	GLOBAL KNOWLEDGE	APR 30, 2019
9.	COMPTIA NETWORK+	TRENDS	GLOBAL KNOWLEDGE	AUG 16, 2019
10.	FORTINET NSE 1	TRENDS	ONLINE	FEB 6, 2023 TO FEB 6, 2025
11.	FORTINET NSE 2	TRENDS	ONLINE	MAR 21, 2023 TO MAR 21, 2025
12.	FORTINET NSE 3	TRENDS	ONLINE	SEPT 27, 2023 TO SEPT 27, 2025

## C. CERTIFICATIONS

ITEM	TITLE	INCLUSIVE DATES
1.	COMPUTER HACKING FORENSIC INVESTIGATOR (CHFI)	FEB 11, 2022 – FEB 10, 2025
2.	FORTINET NSE 1	FEB 6, 2023 – FEB 6, 2025
3.	FORTINET NSE 2	MAR 21, 2023 – MAR 21, 2025
4.	FORTINET NSE 3	SEP 27, 2023 – SEP 27, 2025

## D. PROJECT HANDLED

ITEM	COMPANY	ROLE	PROJECT DESCRIPTION	INCLUSIVE DATES
1.	A Mutual Life Insurance Company	SOC Team Lead	Managed Security Service	2018 – 2021
2.	A Pharmaceutical Company	SOC Team Lead	Managed IT Security, Managed Wi-Fi, Managed Network	2017 – 2022
3.	A Government Financial Institution	SOC Team Lead	Managed Security Operations Center	2019 – 2022
4.	A Government Financial Institution	SOC Team Lead	Managed Security Services	2022 - 2024
5.	A Government Financial Institution	SOC Team Lead	Managed Security Services	2022 - 2024
6.	A Government Financial Institution	SOC Team Lead	Managed Security Services	2022 - 2024
7.	A Government Financial Institution	SOC Team Lead	Managed Security Services	2023 - 2025

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**Documents regarding the  
Team Member/Tier 2 or  
Tier 1 Analyst**

**FORTINET®**

NSE Certification  
Program



**This certifies that  
Mardy Vizcarra  
has achieved  
NSE 1 Network Security Associate**

Date of achievement: August 12, 2023

Valid until: August 12, 2025

Certification Validation number: hPFOTL2yeu



*[Signature]*  
**Ken Xie**  
CEO of Fortinet

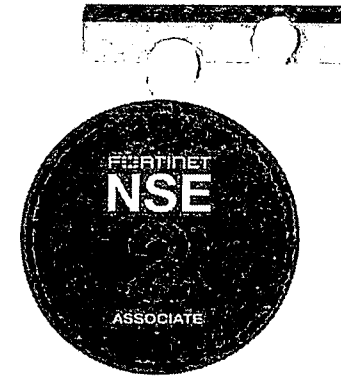
Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

*[Signature]*

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet



NSE Certification Program

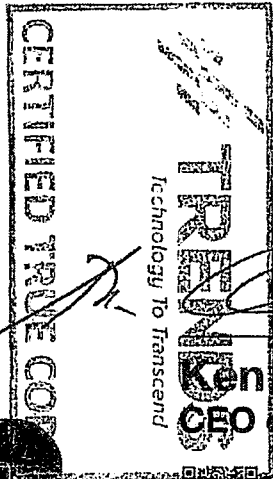


This certifies that Mardy Vizcarra has achieved NSE 2 Network Security Associate

Date of achievement: August 25, 2023

Valid until: August 25, 2025

Certification Validation number: cqDDsPDQ6E



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Ken Xie CEO of Fortinet

Michael Xie President and Chief Technology Officer (CTO), Fortinet

Verify this certification's authenticity at: https://training.fortinet.com/mod/customcert/verify\_certificate.php



NSE Certification  
Program

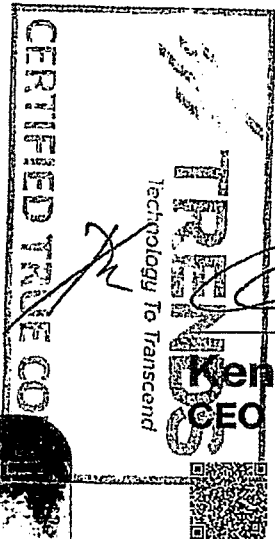


**This certifies that  
Mardy Vizcarra  
has achieved  
NSE 3 Network Security Associate**

Date of achievement: August 25, 2023

Valid until: August 25, 2025

Certification Validation number: OdAJT3ICob



**Ken Xie**  
CEO of Fortinet

**Michael Xie**  
President and Chief Technology  
Officer (CTO), Fortinet

Verify this certification's authenticity at:  
[https://training.fortinet.com/mod/customcert/verify\\_certificate.php](https://training.fortinet.com/mod/customcert/verify_certificate.php)

Certification Number  
**ECC5214037896**

**CTIA**  
Certified Threat Intelligence Analyst

# Certified Threat Intelligence Analyst

This is to acknowledge that

**Mardy Anne Vizcarra**

has successfully completed all requirements and criteria for

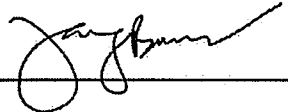
**Certified Threat Intelligence Analyst**

certification through examination administered by EC-Council

Issue Date: **17 November, 2022**

Expiry Date: **16 November, 2025**

**EC-Council**

  
Sanjay Bavisi, President

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TECHNOLOGY TO THREATS

# EC-Council

Certification Number  
**ECC9347825601**



## Certified Ethical Hacker

This is to acknowledge that

**Mardy Anne Vizcarra**

has successfully completed all requirements and criteria for

**Certified Ethical Hacker**

certification through examination administered by EC-Council

Issue Date: **20 October, 2021**

Expiry Date: **19 October, 2024**



#0732

ISO/IEC 17024

Personnel Certification Program

A handwritten signature in black ink, appearing to read 'Sanjay Bavisi', written over a horizontal line.

Sanjay Bavisi, President

CERTIFIED TRUE COPY