

REVISED PDIC QUALIFICATION STANDARDS FOR EXECUTIVE / MANAGERIAL POSITIONS

(JOB LEVELS C, D, E, F, G)

A. GENERAL

Education	Experience	Training	Eligibility				
<p>Master's Degree OR Certificate in Leadership and Management from the CSC OR CES/CSE Eligibility</p> <p>Note: Applicable to all executive/managerial positions except those under the following units:</p> <ol style="list-style-type: none"> 1. Legal Affairs Sector 2. Office of the Corporate Secretary 3. Office of the Senior Vice President - Management Services Sector 4. Comptrollership Group 5. Office of the Vice President - Internal Audit Group 6. Internal Audit Departments I & II 7. Information Technology Group 8. Information Technology Audit Department <p>Please see attached list, for the complete list of units performing GENERAL functions.</p>	<p>5 years of supervisory/management experience</p>	<p>a) 120 hours of supervisory/ management training/learning and development intervention</p> <p style="text-align: center;">OR</p> <p>b) <u>Minimum of 60 hours</u> of supervisory/ management training/learning and development intervention</p> <p style="text-align: center;">AND</p> <p><u>Maximum of 60 hours</u> of technical training programs related to:</p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Deposit Insurance • Banking Operations • Accounting • Auditing • Finance • Enterprise Risk Management/ Analysis • Corporate Governance • Internal Control • Quality Assurance • Strategic Planning • Corporate Scorecard • Policy Formulation </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Total Quality Management • Business Process Improvement • Human Resource Management • Learning & Development • Organization Development • Government Procurement • Public Relations </td> </tr> </table> <p style="text-align: center;">and/or</p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Remedial Banking • Banking Resolution • Loan Administration • Asset Management Disposal • Closed Bank Receivership and Liquidation • Claims Settlement • Property Appraisal • Real Estate Valuation • Survey And Mapping • Building / Security Administration </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Engineering • Information And Communications Technology • Information Systems Audit • IT Audit • Media Relations • Marketing • Advertising • Event Management • Cash/ Investment Management </td> </tr> </table> <p>and other relevant training, as applicable</p>	<ul style="list-style-type: none"> • Deposit Insurance • Banking Operations • Accounting • Auditing • Finance • Enterprise Risk Management/ Analysis • Corporate Governance • Internal Control • Quality Assurance • Strategic Planning • Corporate Scorecard • Policy Formulation 	<ul style="list-style-type: none"> • Total Quality Management • Business Process Improvement • Human Resource Management • Learning & Development • Organization Development • Government Procurement • Public Relations 	<ul style="list-style-type: none"> • Remedial Banking • Banking Resolution • Loan Administration • Asset Management Disposal • Closed Bank Receivership and Liquidation • Claims Settlement • Property Appraisal • Real Estate Valuation • Survey And Mapping • Building / Security Administration 	<ul style="list-style-type: none"> • Engineering • Information And Communications Technology • Information Systems Audit • IT Audit • Media Relations • Marketing • Advertising • Event Management • Cash/ Investment Management 	<p>Career Service Professional/ 2nd Level Eligibility</p>
<ul style="list-style-type: none"> • Deposit Insurance • Banking Operations • Accounting • Auditing • Finance • Enterprise Risk Management/ Analysis • Corporate Governance • Internal Control • Quality Assurance • Strategic Planning • Corporate Scorecard • Policy Formulation 	<ul style="list-style-type: none"> • Total Quality Management • Business Process Improvement • Human Resource Management • Learning & Development • Organization Development • Government Procurement • Public Relations 						
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REVISED PDIC QUALIFICATION STANDARDS FOR EXECUTIVE / MANAGERIAL POSITIONS

(JOB LEVELS C, D, E, F)

B. PRACTICE OF PROFESSION - LAWYER

Education	Experience	Training	Eligibility
Bachelor of Laws	5 years of supervisory/ management experience	a) 120 hours of supervisory/ management training/learning and development intervention OR b) <u>Minimum of 60 hours</u> of management training/learning and development intervention AND <u>Maximum of 60 hours</u> of technical training programs related to: <ul style="list-style-type: none"> • Mandatory Continuing Legal Education • Deposit Insurance • Banking Operations • Accounting • Auditing • Finance • Enterprise Risk Management/Analysis • Corporate Governance • Internal Control • Quality Assurance • Strategic Planning • Corporate Scorecard • Policy Formulation • Total Quality Management • Business Process Improvement • Human Resource Management • Learning & Development • Organization Development • Government Procurement • Public Relations and other relevant training, as applicable	RA 1080 (Bar)

For Executive/Managerial Positions under the following units:

A. Legal Affairs Sector

1. Office of the General Counsel
2. Office of the Vice President - Litigation and Investigation Group
 - a. Litigation Department
 - b. Investigation Department
 - c. External Counsel Department
3. Office of the Vice President - Legal Services Group
 - a. Legal Services Department I
 - b. Legal Services Department II
 - c. Legal Services Department III

B. Office of the Corporate Secretary

REVISED PDIC QUALIFICATION STANDARDS FOR EXECUTIVE / MANAGERIAL POSITIONS

(JOB LEVELS C, D, E, F)

C. PRACTICE OF PROFESSION - ACCOUNTANT

Education	Experience	Training	Eligibility
Bachelor's Degree in Business Major in Accounting OR any course related to Accounting	5 years of supervisory/ management experience	a) 120 hours of supervisory/ management training/learning and development intervention OR b) <u>Minimum of 60 hours</u> of management training/learning and development intervention AND <u>Maximum of 60 hours</u> of technical training programs related to: <ul style="list-style-type: none"> • Continuing Professional Education • Deposit Insurance • Banking Operations • Accounting • Auditing • Finance • Enterprise Risk Management/Analysis • Corporate Governance • Internal Control • Quality Assurance • Strategic Planning • Corporate Scorecard • Policy Formulation • Total Quality Management • Business Process Improvement • Human Resource Management • Learning & Development • Organization Development • Government Procurement • Public Relations and other relevant training, as applicable	RA 1080 (CPA)

For Executive/Managerial Positions under the following units:

A. Management Services Sector

1. Office of the Senior Vice President
2. Office of the Vice President - Comptrollership Group
 - a. Accounting Department
 - b. Budget and Disbursements Department

B. Internal Audit Group

1. Office of the Vice President
 - a. Internal Audit Department I
 - b. Internal Audit Department II

REVISED PDIC QUALIFICATION STANDARDS FOR EXECUTIVE / MANAGERIAL POSITIONS

(JOB LEVELS C, D, E)

D. HIGHLY SPECIALIZED - IT

Education	Experience	Training	Eligibility																								
<p align="center">Master's Degree OR Certificate in Leadership and Management from the CSC OR CES/CSE Eligibility OR Bachelor's Degree in Information Technology (IT)/ Computer Science/ Engineering, Information and Communications Technology (ICT) and IT Certification OR any other degree course and IT certification OR with post graduate degree course related to IT</p>	<p align="center">5 years of supervisory/ management experience; with 5 years experience in IT</p>	<p>a) 120 hours of supervisory/ management training/learning and Development intervention</p> <p align="center">OR</p> <p>b) <u>Minimum of 40 hours</u> of management training/ learning and development interventions</p> <p align="center">AND</p> <p><u>Maximum of 80 hours</u> of technical training programs related to:</p> <table border="0"> <tr> <td>• Computer Engineering</td> <td>• Corporate Scorecard</td> </tr> <tr> <td>• Information and Communications Technology</td> <td>• Policy Formulation</td> </tr> <tr> <td>• Deposit Insurance</td> <td>• Total Quality Management</td> </tr> <tr> <td>• Banking Operations</td> <td>• Business Process Improvement</td> </tr> <tr> <td>• Accounting</td> <td>• Human Resource Management</td> </tr> <tr> <td>• Auditing</td> <td>• Learning & Development</td> </tr> <tr> <td>• Finance</td> <td>• Organization Development</td> </tr> <tr> <td>• Enterprise Risk Management/Analysis</td> <td>• Government Procurement</td> </tr> <tr> <td>• Corporate Governance</td> <td>• Public Relations</td> </tr> <tr> <td>• Internal Control</td> <td></td> </tr> <tr> <td>• Quality Assurance</td> <td></td> </tr> <tr> <td>• Strategic Planning</td> <td></td> </tr> </table> <p align="center">and other relevant training, as applicable</p>	• Computer Engineering	• Corporate Scorecard	• Information and Communications Technology	• Policy Formulation	• Deposit Insurance	• Total Quality Management	• Banking Operations	• Business Process Improvement	• Accounting	• Human Resource Management	• Auditing	• Learning & Development	• Finance	• Organization Development	• Enterprise Risk Management/Analysis	• Government Procurement	• Corporate Governance	• Public Relations	• Internal Control		• Quality Assurance		• Strategic Planning		<p align="center">Career Service/ Professional/ 2nd Level Eligibility</p>
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For Executive/Managerial Positions under the following units:

A. Information Technology Group

1. Office of the Vice President
2. Systems Development Department
3. Technical Support Department

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(JOB LEVELS C, D)

E. HIGHLY SPECIALIZED - IT AUDIT

Education	Experience	Training	Eligibility																								
<p align="center">Master's Degree OR Certificate in Leadership and Management from the CSC OR CES/CSE Eligibility OR Bachelor's Degree preferably in Accounting/ Information Technology/ Computer Science/ Engineering/ Information and Communications Technology (ICT)</p> <p align="center">AND</p> <p align="center">Certified Information Systems Auditor (CISA)</p>	<p align="center">5 years of supervisory/ management experience</p>	<p>a) 120 hours of supervisory/ management training/learning and development intervention</p> <p align="center">OR</p> <p>b) <u>Minimum of 40 hours</u> of management training/ learning and development interventions</p> <p align="center">AND</p> <p><u>Maximum of 80 hours</u> of technical training programs related to:</p> <table border="0"> <tr> <td>• Continuing Professional Education</td> <td>• Internal Control</td> </tr> <tr> <td>• Computer Engineering</td> <td>• Quality Assurance</td> </tr> <tr> <td>• Information and Communications Technology</td> <td>• Strategic Planning</td> </tr> <tr> <td>• Information Systems Audit</td> <td>• Corporate Scorecard</td> </tr> <tr> <td>• IT Audit</td> <td>• Policy Formulation</td> </tr> <tr> <td>• Deposit Insurance</td> <td>• Total Quality Management</td> </tr> <tr> <td>• Banking Operations</td> <td>• Business Process Improvement</td> </tr> <tr> <td>• Accounting</td> <td>• Human Resource Management</td> </tr> <tr> <td>• Auditing</td> <td>• Learning & Development</td> </tr> <tr> <td>• Finance</td> <td>• Organization Development</td> </tr> <tr> <td>• Enterprise Risk Management/Analysis</td> <td>• Government Procurement</td> </tr> <tr> <td>• Corporate Governance</td> <td>• Public Relations</td> </tr> </table> <p align="center">and other relevant training, as applicable</p>	• Continuing Professional Education	• Internal Control	• Computer Engineering	• Quality Assurance	• Information and Communications Technology	• Strategic Planning	• Information Systems Audit	• Corporate Scorecard	• IT Audit	• Policy Formulation	• Deposit Insurance	• Total Quality Management	• Banking Operations	• Business Process Improvement	• Accounting	• Human Resource Management	• Auditing	• Learning & Development	• Finance	• Organization Development	• Enterprise Risk Management/Analysis	• Government Procurement	• Corporate Governance	• Public Relations	<p align="center">Career Service/ Professional/ 2nd Level Eligibility</p>
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• Enterprise Risk Management/Analysis	• Government Procurement																										
• Corporate Governance	• Public Relations																										

For Executive/Managerial Positions under Information Technology Audit Department.

LIST OF UNITS PERFORMING GENERAL FUNCTIONS

Sector	Group	Office / Department
Office of the President		Office of the President
		Corporate Governance Office
		Risk Management Office
	Corporate Affairs Group	Office of the Vice President
		Corporate Communications Department
		Institutional Relations Department
Corporate Services Sector		Office of the Senior Vice President
		Provident Fund Unit
	Human Resource Group	Office of the Vice President
		Human Resource Administration Department
		Organization Development Department
		Training Institute
	Administrative Services Group	Office of the Vice President
		Procurement and Property Department
		General Services Department
		Property Appraisal Department
Management Services Sector	Corporate Planning Group	Office of the Vice President
		Policy and Systems Department
		Planning Department
Deposit Insurance Sector		Office of the Senior Vice President
	Claims Group	Office of the Vice President
		Presettlement Examination Department
		Claims Processing Department
	Treasury Group	Office of the Vice President
		Claims Settlement Department
		Treasury Department
	Insurance Group	Office of the Vice President
		Insurance Department
		Insurance Support Department
Public Assistance Department		
Examination and Resolution Sector		Office of the Executive Vice President
	Examination Group I	Office of the Vice President
		Examination Department I
		Examination Department II
	Examination Group II	Office of the Vice President
		Examination Department III
		Examination Department IV
	Resolution Group	Office of the Vice President
		Resolution Department I
		Resolution Department II
Examination and Resolution Support Group	Office of the Vice President	
	Banks Statistics Department	
	Examination and Resolution Support Department	

Sector	Group	Office / Department
Receivership and Liquidation Sector		Office of the Executive Vice President
	Receivership and Bank Management Group	Office of the Vice President
		Receivership and Bank Management Dept. I
		Receivership and Bank Management Dept. II
		Receivership and Bank Management Dept. III
		Receivership and Bank Management Dept. IV
		Bank Termination Department
	Asset Management and Disposal Group	Office of the Vice President
		Asset Management and Disposal Department I
		Asset Management and Disposal Department II
		Asset Management and Disposal Department III
	Loans Management Group	Office of the Vice President
		Loans Management Department I
		Loans Management Department II
		Loans Management Department III
	Receivership and Liquidation Support Group	Office of the Vice President
		Asset Administrative Services Department
		Records Control and Logistics Department
Financial Control and MIS Department		