

HOW TO FILE DEPOSIT INSURANCE CLAIMS THRU EMAIL

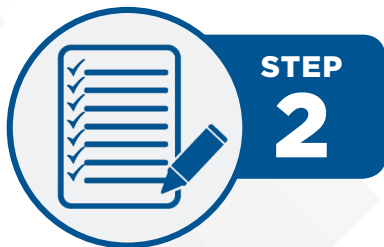
for the closed Providence Rural Bank and Rural Bank of Tibiao



STEP
1

DOWNLOAD THE CLAIM FORM

Download thru the PDIC website using this link:
http://www.pdic.gov.ph/files/New_PDIC_Claim_Form.pdf



STEP
2

FILL OUT CLAIM FORM COMPLETELY

- Do not leave any blank fields (state N/A if not applicable to you).
- The email address and Philippine cellphone/mobile number indicated in the form shall be considered as the depositor's official contact information.
- Notarization of claim form is suspended in consonance with ARTA Advisory 1, s.2020 for the Adoption of Fast-track Measures during the Covid-19 State of Calamity



STEP
3

AFFIX SIGNATURE

Affix your signature in the claim form by hand. Depositors must ensure that the signature on the Claim Form is similar with the signature in the valid ID/s submitted.



STEP
4

SCAN IMAGE OR TAKE PHOTO OF THE FOLLOWING REQUIRED DOCUMENTS:

- Duly accomplished and signed Claim Form.
- Evidence of deposit
 - Passbook (first page where the depositor's name is indicated and last page with posting entries)
 - CTD (the front and back portion)
- One (1) valid photo-bearing identification document (ID) with clear signature of depositor/claimant (e.g. Driver's License, SSS/GSIS ID, Senior Citizen's ID, Passport, PRC ID, OWWA/OFW ID, Seaman's ID, Alien Certificate of Registration ID, Voter's ID)



STEP
5

USING THE EMAIL ADDRESS INDICATED IN THE CLAIM FORM, ATTACH THE DOCUMENTS STATED IN STEP 4 AND SEND TO:

For Providence Bank : providence-pad@pdic.gov.ph
For RB Tibiao : tibiao-pad@pdic.gov.ph



STEP
6

WAIT FOR PDIC'S NOTIFICATION/ADVISORY THRU EMAIL OR TEXT ON THE STATUS OF YOUR CLAIM