

**PHILIPPINE DEPOSIT INSURANCE CORPORATION
ROPA DISPOSAL COMMITTEE**

BIDDING OF PDIC-ACQUIRED OR CLOSED BANK ASSETS
REQUIREMENTS CHECKLIST

FOR INDIVIDUAL BIDDERS

1. Properly filled-out & duly signed Bid Form
2. Duly signed Conditions of Bid
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check

FOR INDIVIDUAL BIDDER THROUGH A REPRESENTATIVE

1. Properly filled-out & duly signed Bid Form
2. Duly signed Conditions of Bid
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check
4. Special Power of Attorney executed by the bidder

FOR SINGLE PROPRIETORSHIP

1. Properly filled-out & duly signed Bid Form
2. Duly signed Conditions of Bid
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check
4. Department of Trade & Industry Registration
5. Mayor's Permit

FOR SINGLE PROPRIETORSHIP THROUGH A REPRESENTATIVE

1. Properly filled-out & duly signed Bid Form
2. Duly signed Conditions of Bid
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check
4. Department of Trade & Industry Registration
5. Mayor's Permit
6. Special Power of Attorney executed by the bidder

FOR UNREGISTERED ORGANIZATIONS

1. Properly filled-out Bid Form duly signed by all the officers/members
2. Conditions of Bid duly signed by all the officers/ members
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check

FOR UNREGISTERED ORGANIZATIONS WITH DESIGNATED REPRESENTATIVE

1. Properly filled-out Bid Form duly signed by all the officers/members
2. Conditions of Bid duly signed by all the officers/ members
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check
4. Special Power of Attorney executed by all the officers/members

FOR REGISTERED CORPORATIONS, ASSOCIATIONS, PARTNERSHIP & OTHER FORMS OF ORGANIZATION

1. Properly filled-out & duly signed Bid Form
2. Duly signed Conditions of Bid
3. Bid Deposit equivalent to at least 10% of bid in Cash or Manager's Check or a combination of Cash & Manager's Check
4. Securities & Exchange Commission Registration
5. Mayor's Permit
6. Articles of Incorporation or Partnership
7. Secretary's Certificate executed by the Corporate Board Secretary or his/her equivalent authorizing a designated representative to participate in the bidding citing the particular property for which there is approval to purchase at a specified amount