

**NEW PDIC REPORTORIAL REQUIREMENTS (as of June 2001)**

<b>Form No.</b>	<b>Report Title</b>	<b>Frequency</b>	<b>Submission Deadline</b>	<b>Submission Procedure</b>
<b>A. COMMERCIAL BANKS</b>				
Unnumbered	General Ledger (GL) using the GL Template of the CSOC & CSIE <b><u>(Implemented in accordance with the timetable prescribed by BSP)</u></b>	Quarterly	Fifteen (15) banking days after the end of the reference quarter	Electronic mail transmission via BSP electronic mail system (Lotus cc:Mail) copy furnish PDIC and hard copy of prooflist
Unnumbered	Subsidiary Ledger (SL) Template Files as follows:  1) Loan Ledger, Interbank Loans and Accounts Receivable 2) Deposit Liabilities and Due to Local Banks 3) Investment and Equity Investment 4) Due form Other Banks/Head Office/Branches and Agencies 5) Bills Payable 6) Various Liabilities & Accounts Receivable 7) Contingent Accounts  <b><u>NOTE: Required submission of the respective SL Files shall be implemented in accordance with timetable prescribed by BSP for each SL File. Pending implementation of ALL SL Files, member banks shall continue to submit ALL of the supporting schedules of the former CSOC and CSIE</u></b>	Quarterly	Fifteen (15) banking days after the end of the reference quarter	E-mail transmission via BSP electronic mail system (Lotus cc:Mail) copy furnish PDIC
Unnumbered	Computation of the Risk-Based Capital Adequacy Ratio Covering Credit Risks *	Quarterly	Solo - Fifteen (15) banking days after the end of the reference quarter Consolidated - Thirty (30) banking days after end of the reference quarter	Hard copy or any mode of transmission as prescribed by BSP
DCB 1/II Form 5B	Consolidated Report on Compliance with Aggregate Ceiling on Direct Credit Accommodations to Directors/Officers/Stockholders and Related Interests (DOSRI)	Semestral	Fifteen (15) banking days after the end of the reference semester	-do-

DCB 1/II Form 5C	Report on Stockholdings of Bank's Directors/Officers/Their Spouses/Relatives in Borrowing Firms	Semestral	Fifteen (15) banking days after the end of the reference semester	-do-
PDIC-BPMC-BDLKB	Breakdown of All Deposit Liabilities by Type (Excluding banks without branches, extension offices, savings agencies, moneyshops)	Semestral	Fifteen (15) banking days after the end of the reference semester	E-mail transmission via BSP electronic mail system (Lotus cc: Mail) copy furnish PDIC
PDIC-BPMC-BIS-01	1) No. of Automated Teller Machines On-site Off-site	Semestral	Fifteen (15) banking days after the end of the reference semester	Hard copy
	2) Number of Employees: (Head Office and Branches) Officers Rank and file	Semestral	Fifteen (15) banking days after the end of the reference semester	-do-
	3) List of Members of the Board of Directors	Semestral and as changes occur	Fifteen (15) banking days after the end of the reference semester	-do-
PDIC-BPMC-BIS-02	List of Principal Officers (VP and above)	Semestral and as changes occur	Fifteen (15) banking days after the end of the reference semester	-do-
PDIC-BPMC-BIS-03	Consolidated List of Stockholders and their Stockholdings ( 2% and above )  <b><u>NOTE: The names of each stockholder of the bank and their corresponding stockholdings (with aggregate holdings of 2% and above) lodged under the Philippine Clearing Depository (PCD) Nominee is required to be disclosed for a transparent and accurate breakdown of the bank's ownership structure</u></b>	Semestral and as changes occur	Fifteen (15) banking days after the end of the reference semester	-do-
PDIC-BPMC SS Form	List of Authorized Signatories and their Specimen Signatures	Semestral and as changes occur	Fifteen (15) banking days after the end of the reference semester	-do-
Unnumbered	Annual Report of Management to Stockholders Covering Results of Operations for the Past Year	Annually	Not later than June 30 of each year	-do-
	Special Reports	Upon specific	To be specified by	-do-

		request	PDIC upon request	
*New Report Required by PDIC				